

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

Date: Wednesday 6th June 2007

Present: Cllrs: Hewson-Stoate (Chairman), Bryan, Jarville, Wilshaw and Carter (Clerk).

Members of the Public : Isabell Bellamy (Derbyshire Rural Community Council)

Apologies: Cllrs: Stubbs & Watkins.

P / C	Min No Originator Month	Title and Description	Action / Decision	Who / When	Proposer / Seconder
C	07/46	Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.	The Clerk introduced Isabel Bellamy who had asked if she could be afforded the opportunity to address the PC. She explained that she worked for Derbyshire Rural Community Council (DRCC) as the Rural Housing Development Enabler and she worked closely with DDDC, who partly funded her post. Her objective was to undertake a survey within Doveridge to prove if there is a local need for affordable housing and she hoped the Parish Council would help in distributing the survey information to all householders in Doveridge. Following discussion the following actions were agreed. The Chairman will mention the survey in his monthly item in the Parish News. The Mailshot will be distributed by DRCC and will go out on Parish Council headed paper. It is hoped to distribute the letter within the next few weeks.	Isabel Bellamy Cllr Hewson-Stoate	
P	06/77	Matters raised by Members of the Public – Trish Routledge re Noise Pollution from the A50 Bypass.	The Chairman reported that three noise monitors have been set up within the village and the Consultants have taken noise readings at three roadside locations.		
P	06/78	Matters raised by Members of the Public – Miss M Dear re Mobile Breast Screening Unit	The Clerk reported that the monitoring equipment installed in the village hall had detected spikes in the electrical supply, particularly when the hall heaters were used. Although this was in the supply perimeters it was suggested by Central Networks that, as the consumer meter was very old, it should be changed. A convenient time when the hall is not in use now needs to be arranged. Once this has been completed the long awaited letter giving the hall a clean bill of health should be sent by Central Networks.	Clerk	
C	07/47	Approval of Minutes from 2nd May 2007	It was agreed by all Cllrs that the minutes be adopted as a true record, with the following corrections; Minute No 06/78 - add the word 'by' between the words 'contacted and Central' in the first sentence. Minute No 06/84 – Substitute Cllr Bryan for Cllr Stubbs in the penultimate sentence.		Cllr Hewson-Stoate Cllr Jarville
C	07/48	Internal Audit Report – 2006/7	The Chairman reported the Internal Audit was undertaken on 24/5/07. The subsequent report indicated that an Annual Risk Assessment was not carried out during the year. The Clerk presented the updated Financial Risk Assessment, which had been circulated to Cllrs. Cllr Jarville proposed acceptance, seconded by		Cllr Jarville Cllr Wilshaw

C			Cllr Wilshaw, all Cllrs present agreed. The Clerk referred to the document 'Review of the Effectiveness of the System of Internal Audit' which had been circulated to Cllrs. Following review and discussion Cllr Jarville proposed that the Parish Council is content with its system of internal audit and governance, seconded by Cllr, all Cllrs present agreed.		Cllr Jarville Cllr Hewson-Stoate
C	07/50	Approval of Annual Balance Sheet - Year Ending 31/3/07	The Chairman proposed acceptance of the Annual Balance Sheet & Governance Statement, seconded by Cllr Bryan, all Cllrs present agreed.		Cllr Hewson-Stoate Cllr Bryan
P	03/37	Land at the rear of Meadow View – Land proposed by the Contractor to construct a play area	The Clerk said he had spoken to Lee Bassett who had suggested that David Povey could undertake the grass cutting. Following a conversation it was agreed that David Povey would cut the grass for £55.00 excluding VAT. This would be undertaken during the day within the next 2 weeks.	Clerk	
P	04/38	Parish Website	The Clerk reported on behalf of Cllr Watkins that the diary page was working well and she had agreed with Eric Roy that up to four photo's of the 'Scarecrow' competition winners can be posted on the website.	Clerk	
P	05/57	Potential New Allotments	The Clerk said he had copied the amended version of the allotment agreements, which had been kindly retyped by Cllr Bryan, and these were now ready for signing by the Chairman and would then be distributed to allotments holders for their signature.	Cllr Hewson-Stoate Clerk	
P	06/3	Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement	Cllr Bryan said it was now important to decide on a preferred supplier to enable applications for funding grants to be made. Cllr Jarville proposed SMP (Playgrounds) Ltd, seconded by Cllr Hewson-Stoate. All Cllrs present agreed. Cllr Bryan confirmed that provision had been made within the new proposal for limited skateboarding equipment.	Cllr Bryan	Cllr Jarville Cllr Hewson-Stoate
P	06/37	Poor Condition of Pavilion Door	The Chairman said he had spoken to Reg Baxter who had told him the new door would be fitted very shortly.	Clerk	
P	06/39	Mobile Skate Park	The Clerk confirmed he had written to DCC on 21/5/07 booking the Team Building Activities in the village hall for Sun 30/9/07.	Clerk	
P	06/57	Condition of Pond at Lake Side	The Clerk said he had not yet written to BTCV booking them for pond clearance work in the Autumn but would do so.	Clerk	
P	06/60	Condition of Playing Field Fence on Derby Road	The Clerk reported that he had not yet had time to seek quotations for the fence repairs.	Clerk	
P	06/84	Cook Lane - Overhang of Trees and Work in Back Gardens Affecting Preserved Trees	The Clerk reported that he had sent a copy of the DCC letter to Steve Trenner and would apply for the free saplings.	Clerk	
P	07/10	Sports Committee Meeting held on 22/1/07	The Chairman said he would bring up the question of playing field ground maintenance and treatment at the next Sports Committee meeting.	Cllr Hewson-Stoate	
P	07/21	Letter dated 8/2/07 from St John's Ambulance County of Derbyshire	The Clerk reported he had not as yet sent the cheque.	Clerk	

P	07/25	Letter dated 6/3/07 from Mrs Nandi re Adaption of some Stiles	The Chairman said he had not yet had the opportunity to speak to the landowner regarding modification of the stiles to enable easier access for the elderly and less able.	Clerk	
P	07/31	New Litter & Dog Waste Bins	The Clerk said he had not yet obtained the quotations.	Clerk	
C	07/32	Letter from Environment agency re New Flood Warning Area	The Clerk said he had visited the Environment Agency at Lichfield and been shown the flood warning maps. Very few houses fell within the flood alert warning area within Doveridge and those affected have been directly contacted advising them of the updated system.		
P	07/35	Verge on Upwoods Road on left hand side of the prior to the bridge over the A50	The Clerk said he had not yet written to DDDC but would do so.	Clerk	
C	07/41	Letter from Doveridge Junior Football Club	The Clerk reported that he had written to Andrew Hill on 15/5/07 confirming approval to hold the Junior Football tournament on 23/6/07.		
P	07/42	Letter from Julie Redfern re New Allotments	The Chairman said the Bowls Club have not yet met to give a formal response to the request regarding water supply to allotment holders.	Cllr Hewson-Stoate	
C	07/51	Request by District Cllr Catt to be advised of PC's Comments on Planning Applications	The Clerk said he had been asked by Cllr Catt if it was possible for him to have sight of the PC's comments on Planning Applications, so that he was aware of the PC's views. Following discussion it was agreed that the Clerk provide a copy of PC's comments to him at the time of submission.	Clerk	
C	07/52	Request to hold an impromptu football match	The Clerk reported that he had been contacted by Patrick requesting permission to hold a local football match on the playing field. Following discussion Cllrs agreed for this to take place provided it was no later than 21/6/07. The fee would be £20.00.	Clerk	
P	07/53	Co-option to Fill Vacancies on the Parish Council	The Clerk reported Cllr Watkins view that it was important to fill the current vacancies on the Parish Council. Following discussion it was agreed that the Chairman approach Mr Alan Cattermole and Mr John Cole to invite them to attend the July meeting to see if they would be interested in being co-opted onto the Council. The Clerk was asked to send them both copies of the Agenda for July and the June minutes.	Cllr Hewson-Stoate Clerk	
C	07/54	Planning Applications 07/00396/FUL Permission Granted 07/00199/FUL 07/00201/FUL 07/00263/FUL	Conversion of part of garage to additional living accommodation – Mr R Pye, 9 Maple Close. Ground floor side extension and first floor rear extension – 11 Upwoods Road. The PC did not object to this application provided the neighbours had no objections. Single storey rear extension – Mr D Bourne, 9 Hall Lane. The PC did not object to this application. Conversion and extension of existing garage and outbuildings to provide 3 bay garage & store – Mr FA Hutchinson, Dove Cottage, Church Lane. The PC did not object to this application. Two storey rear extension – J Powell & B Reittie, 6 Park Crescent. The PC did		

		07/00290/FUL Enforcement Notice APP/P1045/C/07/2043443	not object to this application. Appeal against the Enforcement Notice on Andrew & Karen Poyser in respect of land at the Cop, (Cop Engineering), Grove Lane, Doveridge		
		CORRESPONDENCE			
C	07/55	May	<p>a) Letter to Cllr Watkins from DCC dated 2/4/07 in response to question regarding reproducing OS Maps for inclusion in local walks etc.</p> <p>b) Letter dated 1/5/07 from Standards Board for England re New Code of Conduct for members, which comes into force from 3/5/07.</p> <p>c) Notes of a meeting of Safer Derbyshire Dales Community Safety Panel on Tue 12/4/07.</p> <p>d) Letter from the Society of Local Council Clerks inviting non- member Clerks to join.</p> <p>e) DALC Circular No 10/2007 – Model Contract of Employment, Revisions.</p> <p>f) DALC Circular No 11/2007 – Training Summer/Autumn 2007.</p> <p>g) DALC General Circular.</p> <p>h) DALC Circular – Review of Maternity Services in North Derbyshire.</p> <p>i) Letter from Vitalise requesting donation to support their work.</p> <p>j) DALC – Minutes of Meeting of the Executive Committee held at Matlock on 3/3/07.</p> <p>k) Letter dated 8/5/07 from RB Parish regarding St Cuthbert’s well.</p> <p>l) Letter from DDDC dated 10/5/07 re New Code of Conduct.</p> <p>m) Letter from DCC dated 14/5/07 re Intruder Alarm Registration Scheme.</p> <p>n) Letter from DCC re Child Car Seat Checking Events 2007.</p> <p>o) Letter dated 15/5/07 from DDDC re Ashbourne Economic Study Stakeholder Workshops to be held in the Dovedale Suite, Quality Hotel, Derby Road, Ashbourne on Mon 11/6/07 commencing at 6.30pm.</p> <p>p) DALC Circular No 13 – Satellite Navigation Systems.</p> <p>q) DALC Circular No 14/2007 – Election for Executive Committee 2007/11.</p> <p>r) Letter dated 21/5/07 from DDDC re Reimbursable Expenditure for year ending 31/3/07 capped at £1500.</p> <p>s) DCC letter dated 17/5/07 referring to Youth Service and opportunities for young people.</p> <p>t) DCC letter and leaflets publicising the Derbyshire Directory an online resource which lists voluntary & community groups and not for profit care services in Derbyshire.</p> <p>u) Letter dated 21/5/07 from PCSO Brassington regarding the setting up of a Safer Neighbourhood Team.</p> <p>v) Fieldwork June Edition. Campaign to Protect Rural England.</p> <p>w) Letter dated 22/5/07 from DDDC re Derbyshire Dales Sports Awards 2007.</p> <p>x) Society of Local Council Clerks – East Midlands Regional Conference, Quorn on Thur 19/7/07.</p>		

		<p>y) Letter dated 24/5/07 from Community Environmental Action Projects offering a free consultation, valid until August, for Parish Council Projects.</p> <p>z) Letter dated 25/5/07 from DCC re Rights of Way Maintenance Scheme 2006/7 agreeing to the PC's claim for £250.00.</p> <p>aa) Kompan Ltd – Play Seminar at Litchfield at the Best Western George Hotel on Wed 27/6/07.</p> <p>bb) Derbyshire Rural Community Council – Rural Matters.</p>																																																																											
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C	07/56	Accounts for Approval	<p>The following accounts were submitted for approval :</p> <table border="1"> <thead> <tr> <th>Min</th> <th>No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1305</td> <td>SO</td> <td></td> <td>Clerks Emolument</td> <td>£235.38</td> <td></td> </tr> <tr> <td>1306</td> <td>1163</td> <td></td> <td>J Bullock</td> <td>£55.00</td> <td></td> </tr> <tr> <td>1307</td> <td>1164</td> <td></td> <td>Village Hall Committee</td> <td>£10.00</td> <td></td> </tr> <tr> <td>1308</td> <td>1165</td> <td></td> <td>Powergen</td> <td>£58.86</td> <td>£2.94</td> </tr> <tr> <td>1309</td> <td>1166</td> <td></td> <td>Uttoxeter Garden Machinery</td> <td>£184.19</td> <td>£32.23</td> </tr> <tr> <td>1310</td> <td>1167</td> <td></td> <td>Mr B Woodcock</td> <td>£119.30</td> <td></td> </tr> <tr> <td colspan="4">Income</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Doveridge FC Seniors</td> <td>£210.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Mr J Hill & Mrs S Hill/Doveridge Juniors FC</td> <td>£105.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Mr PW Bettson T/As PW Property Services</td> <td>£30.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>DDDC Reimbursable Expenditure 2006/7</td> <td>£1500.00</td> <td></td> </tr> </tbody> </table> <p>Proposed by Cllr Hewson-Stoate & seconded by Cllr Jarville. All Cllrs present agreed</p>	Min	No	Cheque No	Made Payable to	Amount	Vat	1305	SO		Clerks Emolument	£235.38		1306	1163		J Bullock	£55.00		1307	1164		Village Hall Committee	£10.00		1308	1165		Powergen	£58.86	£2.94	1309	1166		Uttoxeter Garden Machinery	£184.19	£32.23	1310	1167		Mr B Woodcock	£119.30		Income									Doveridge FC Seniors	£210.00					Mr J Hill & Mrs S Hill/Doveridge Juniors FC	£105.00					Mr PW Bettson T/As PW Property Services	£30.00					DDDC Reimbursable Expenditure 2006/7	£1500.00			<p>Cllr Hewson-Stoate Cllr Jarville</p>
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There being no further business the meeting closed at 9.05 pm.

The date of the next meeting is 4th June 2007 to be held in the Village Hall Kitchen.

Signature of Chairman **Date**