

Doveridge Parish Council Meeting

Rachel Male, Clerk and Responsible Finance Officer

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Minutes of the Monthly Meeting of the Parish Council held at 7.30pm, Tuesday 7th December 2021

Present: Cllr. Bointon, Cllr. Dews, Cllr. Goulden, Cllr. Banner, Cllr. Ewing, Cllr. Mason, Cllr. Buck, Cllr. Lyon and Cllr. Ogram.

In attendance: Rachel Male (Clerk).

01.12.21 Apologies

Apologies were received from County Cllr. Bull and District Cllr. Allison.

02.12.21 Variation of Business

None.

03.12.21 Declaration of Members Interests

Cllr. Bointon declared an interest in agenda items 9 and a personal interest in items 11 and 12.

04.12.21 Public Speaking

The Scout Group are hoping to use the wood area by the pond at the weekend for the PTA Christmas event. This has been referred to District Council as the land belongs to them.

05.12.21 Approve Minutes of the Parish Council Meeting held on 2nd November 2021

It was **RESOLVED** that minutes be approved. Proposed: Cllr. Ewing, Seconded: Cllr. Ogram. The Chair, Cllr. Bointon signed the minutes as a true and accurate record.

06.12.21 Chairman's Announcement

Cllr. Bointon announced that the Clerk, Rachel Male has resigned from her role as Parish Clerk, she will stay in the post until a replacement is found. The vacancy will be discussed at the next meeting.

07.12.21 Report from the Clerk on on-going matters

Condition of Telephone Box (minute number 07.09.21)

The Clerk has received an email from BT asking for more pictures and advising that they will request a regional field officer to review the condition and if warranted add the kiosk to next year's painting list.

Tree growth on corner of playing field (minute number 08.09.21 (a) iii)

The Contractor is hoping to remove this week.

Playing Field Bench Order (minute number 07.07.21 (c))

Benches have arrived and will be fitted in the coming weeks.

New bins (minute number 07.09.21 (b))

Bins have been delivered and will be fitted in the coming weeks.

Marston Lane (hedging either side of A50 bridge)

Thanks to Cllr. Ogram for cutting the hedge back on Marston Lane.

Small goalposts on playing field (minute number 08.09.21 (a) iv.)

Re-siting of the goal post will be completed in the coming weeks.

Uttoxeter Town Council, Footpaths Committee Update

No update.

Footpath between High Street + Hawthorn Close

Clerk continues to chase Derbyshire County Council on an update on the closed footpath.

Burial Grounds

Clerk has spoken with the Derbyshire Dales District Council (DDDC) legal department and gave the following updates:

- Notice board has been ordered.
- Water standpipe – DDDC have asked us to take possession of the standpipe, which we will need to install when required.
- Large concrete blocks in front of the gates – DDDC wish to remove these as soon as the land is transferred. The Council do not agree to this and the Clerk will go back to the them and our Solicitors to discuss further.
- Padlock – the key will be handed over when the land is transferred.
- Grass verge – neither DDDC or DCC are prepared to cut this back into a tidy state. The Council discussed the possibility of flailing the verge once a year.

Derbyshire Dales have informed the Clerk they would like the Community Asset Transfer completed by the end of the financial year (31.03.22).

Cllr. Bointon proposed we have one last site visit before going back to both our Solicitors and DDDC.

08.12.21 Playing Field Development - update from Working Group

Further to the potential interest of expansion and development from the Scouts, and other stakeholders of the playing field, the Parish Council convened a working group to consider the feasibility of any development on the site. The working group, having looked at the current data, have considered that the site does have the potential to accommodate development.

A report was produced and discussed at the meeting and it was **RESOLVED** to adopt as a Parish Council (attached). The document will be shared with interested parties and reflects the adopted stance of the Parish Council re any potential development proposals on the site.

It is important to note that the document is NOT a green light for development, and it is merely deemed that the site could potentially accommodate development subject to appropriate caveats.

It was **AGREED** that the Working Group will go back to the interested parties and discuss further, either individually or as a group.

This was proposed by Cllr. Bointon, seconded by Cllr. Ewing and all remaining Councillors voting in favour.

09.12.21 Playing field overgrown hedges

Cllr. Bointon left the room.

The Clerk has received an estimate from our contractor to cut back the hedges in two areas of the playing field. 8-10 hours work at £15 per hour. It was **RESOLVED** the Clerk would instruct the Contractor to go ahead. Proposed by Cllr. Goulden, seconded by Cllr. Ewing and all remaining Councillors voting in favour.

Cllr. Bointon re-joined the meeting.

10.12.21 Pond Project – update from Working Group

The working group have been informed that the Council would need planning permission to install a viewing platform. The group are still waiting for quotes for the footpath around the pond.

It was **AGREED** the working group would discuss questions for a village survey to be put up around the village and the Council discuss the results when available.

11.12.21 Bowls Club *(to consider Community Asset Transfer (CAT) offer from Derbyshire Dales District Council)*

Due to weather and Councillors availability a site visit has been unable to take place. It was **AGREED** to postpone this item until this can take place. Clerk to also contact Derbyshire Dales Council for Voluntary Service (CVS) who may be able to guide us on the positives and negatives of accepting this offer.

12.12.21 Tree on allotment land *(to agree action on a large tree growing on the allotment land)*

Due to weather and Councillors availability a site visit has been unable to take place. It was **AGREED** that Councillors would look at this tree when they attend a site visit on the allotment land.

13.12.21 Village Tree Survey *(to discuss and approve quotes received for a survey to be carried out on Parish Council owned trees)*

Clerk is still waiting for quotes as they need to be approved contractors from District Council.

14.12.21 Overgrown hedge on the junction of Cook Lane and Park Crescent *(to consider a request from a resident who has raised concern regarding the hedge opposite the Cavendish Arms at the junction (to the right) who has asked if this could be cut back)*

The hedge owner has been contacted and they have informed us they will arrange for it to be cut back.

15.12.21 Christmas Tree Festival *(to discuss and approve an amount of money to be spent on the WI festival)*

It was **RESOLVED** to allow a maximum budget of £60 to be spent. Proposed by Cllr. Ogram, seconded by Cllr. Dews all remaining Councillors voting in favour.

16.12.21 Request from Doveridge Primary School, PTA for a Christmas Tree *(to discuss and approve a request from the PTA for a donation towards a Christmas tree for the school)*

RESOLVED to purchase at a cost of £59.99.

17.12.21 Community Speed Watch Group *(to consider a request to purchase equipment (camera, pop-up signage, hi vis clothing))*

It was **RESOLVED** we would purchase the Speed Watch equipment at a maximum cost of £500 and request a grant from County Cllr. Steve Bull and District Cllr. Jacqui Allison for a contribution. Clerk to check insurance obligations. The Council will own and store the equipment. Proposed by Cllr. Bointon, seconded Cllr. Lyon and all remaining Councillors voting in favour.

18.12.21 Grit *(to approve the purchase of grit)*

RESOLVED to purchase 20 bags of grit at a maximum cost of £120. Proposed by Cllr. Mason, seconded by Cllr. Goulden and all Councillors voting in favour.

19.12.21 Finance – Accounts for Payment and Income

RESOLVED to make the following payments. Proposed Cllr. Ewing, seconded Cllr. Dews and all Councillors voting in favour.

Eon, Pavilion electric	=	£8.00 (direct debit 6 th Dec)
Clerks Salary	=	£466.40
HMRC, NI + TAX	=	£116.60
Ink	=	£22.49
J.B. Mowing (field mowing + extra works)	=	£166.00
Doveridge Village Hall, Room hire	=	£24.00
Poppy wreath purchase	=	£50.00
Village Christmas Tree	=	£58.00
School Christmas Tree	=	£59.99

To note the income since the last meeting:

Interest on reserve account	=	£0.09
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The 2021/2022 budget appraisal to date and bank statements signed by the Chair, Cllr. Bointon.

20.12.21 Budget 2022/2023

A proposed Budget for 2022/2023 was handed out for consideration and will be discussed and **AGREED** at the February meeting.

21.12.21 To consider Planning Applications / Decisions

No new applications or decisions since our last meeting.

22.11.21 Correspondence

2 emails received from residents regarding the pond project and discussed under agenda item – it was **AGREED** to reply stating no decisions have been made and their comments will be noted.

23.12.21 Date of the next monthly meeting of the Parish Council – Tuesday 4th January 2022 – RESOLVED

Signed by:.....

Date:.....

2021/2022 BUDGET APPRAISAL @ 07.12.2021

Expenditure	Set Budget 2021/2022	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
Environmental						
Mowing	£2,000.00	£1,255.74	£200.00	£1,455.74	£544.26	
Footpath Maintenance	£1,000.00	£436.00	£200.00	£636.00	£364.00	
Burial Grounds	£3,000.00	£0.00	£1,000.00	£1,000.00	£2,000.00	
Grit Filling	£300.00	£0.00	£150.00	£150.00	£150.00	
Mower Insurance + maintenance	£1,000.00	£417.99	£150.00	£567.99	£432.01	
Hedge Cutting	£800.00	£325.00	£0.00	£325.00	£475.00	
Playground	£620.00	£1,168.00	£0.00	£1,168.00	-£548.00	
Pavilion	£1,650.00	£72.00	£150.00	£222.00	£1,428.00	
Misc Repairs & Vandalism	£2,000.00	£133.00	£300.00	£433.00	£1,567.00	
Village Upkeep/Events	£2,000.00	£1,262.90	£300.00	£1,562.90	£437.10	
Administration						
Salary	£7,000.00	£4,085.59	£2,914.41	£7,000.00	£0.00	
Administration	£3,400.00	£2,588.30	£350.00	£2,938.30	£461.70	
Projects						
Village Improvements	£4,000.00	£0.00	£0.00	£0.00	£4,000.00	
S137 Donations	£600.00	£30.00	£250.00	£280.00	£320.00	
Contingencies						
Election Contingency	£750.00	£0.00	£0.00	£0.00	£750.00	
General Contingency	£732.00	£0.00	£0.00	£0.00	£732.00	
Pavilion	£1,000.00		£0.00			
Burial Ground	£3,170.00	£0.00	£0.00	£0.00	£3,170.00	
Planning	£750.00	£0.00	£0.00	£0.00	£750.00	
Fencing	£4,000.00	£0.00		£0.00	£4,000.00	
Playground	£2,000.00					
VAT 2020/2021		£504.82				
	£41,772.00	£12,279.34	£5,964.41	£18,243.75	£23,528.25	
INCOME	Predicted 2020/2021	Actual	Predicted YE Balance			
Year End Balance	£17,295.00	£19,643.82	£22,028.69			
Precept	£13,277.00	£13,543.00	£-00			
DDDC Reimbu Play field & BG	£1,901.00	£1,172.78	£-00			
Reclaim Footpaths	£495.00	£495.00	£-00			
Solar Farm Rent	£2,700.00	£2,830.50	£-00			
Other Rent	£811.00	£69.46	£740.00			
VAT 2020/2021	£1,500.00	£593.89	£-00			
Reserve Account Interest	£30.00	£0.72	£0.36			
General reimburse	£100.00	£314.00	£868.91			
	£38,109.00	£38,663.17	£1,609.27			
Minus YE Balance		£19,019.35				

Bank Balance 01.04.21	£19,643.82
Outgoings since 01.04	£12,279.34
Income since 01.04	£19,019.35
	£26,383.83
Bank balance 07.12.21	£26,383.83
Santander A/C approx	£29.08
	£26,412.91

RECONCILED