

# Doveridge Parish Council Agenda

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Rachel Male, Clerk and Responsible Finance Officer

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27th April 2021

**To: The Chairman and Members of Doveridge Parish Council**

Dear Councillor,

You are summoned to attend the Annual Meeting of Doveridge Parish Council at 7.30pm, to be held on Tuesday 4th May 2021 via Zoom using the following link:

<https://us02web.zoom.us/j/89485233266?pwd=ZG51bzliM1dCNWdsS3duOUs0aHN0dz09>

**Meeting ID:** 894 8523 3266

**Passcode:** 806349

Yours sincerely,

**Rachel Male**

## **Agenda**

1. Election of Chair
2. To receive apologies for absence.
3. Election of Vice chair
4. Variation of Order of Business.
5. Declaration of Members Interests.  
Please note;
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to
  - (b) make representations and then leave the meeting prior to any consideration of determination or the item)
  - (c) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
6. Public Speaking

- (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
7. To approve the Minutes of the Monthly Meeting of the Parish Council held on the 6th April 2021.
8. Election of Members to serve on the Parish Council Committees
9. Election of Representative on Outside Bodies
10. Chairman's Announcements.
11. Remote meetings update
12. Report from the Clerk on on-going matters.
13. Village Reports:
- (a) Football Field, Pavilion, Play Areas, Mowers, Street Furniture and Football Teams
    - i. Pavilion – proposal of a new building for the Doveridge Scout Group
  - (b) Biodiversity Project
  - (c) Village litter pick
  - (d) Litter bins review
  - (e) Bench review
  - (f) Burial Grounds
    - i. Community Orchard
  - (g) Highways Report
  - (h) Public Footpaths and Rights of Way
  - (i) Village Hall
14. Derbyshire Association of Local Councils Circulars
15. Finance
- (a) Annual Audit 2020/2021 Sign Off
  - (b) Authorisation of Signatories
  - (c) Appointment of Internal Auditor
  - (d) Closure of Santander Account
  - (e) Renewal of Parish Council Insurance
  - (f) Renewal of mower insurance
  - (g) Accounts for Payment
  - (h) Income
  - (i) 2021/2022 Budget Appraisal
16. Review of Assets Held by the Parish Council
17. Review of Standing Orders and Financial Regulations

**18.** To consider Planning Applications / Decisions.

**19.** Correspondence.

**20.** Date of the next Monthly Meeting of the Parish Council.

**21.** Approval of Dates for Future Meetings