

Doveridge Parish Council Meeting

Rachel Male, Clerk and Responsible Finance Officer

2 The Cottages, Bakers Lane, Doveridge, Ashbourne, Derbyshire, DE6 5LA

Tel: 07976 230669 Email: clerk-doveridgepc@hotmail.com

Minutes of the Annual Meeting of the Parish Council held at 7.30pm, Tuesday 4th May April 2021 held by video conference

Present: Cllr. Bointon, Cllr. Dews, Cllr. Lyon, Cllr. Banner, Cllr. Mason, Cllr. Goulden, Cllr. Ewing, Cllr. Ogram and Cllr. Buck.

In attendance: District Cllr. Allison (DDDC) and 4 members of the public.

01.05.21 Election of Chair

Cllr. Dews proposed that Cllr. Bointon be elected as Chair for the ensuing year. Seconded by Cllr. Banner and with the six remaining Councillors voting in favour Cllr. Bointon was duly elected. Due to the meeting taking place virtually the declaration of office form will be signed at our next meeting.

02.05.21 Apologies

Apologies were received County Cllr. Bull.

03.05.21 Election of vice Chair

Cllr. Bointon proposed that Cllr. Banner be elected as vice chair for the ensuing year. Seconded by Cllr. Goulden and with the six remaining Councillors voting in favour Cllr. Banner was duly elected.

Due to the meeting taking place virtually the declaration of office form will be signed at our next meeting.

04.05.21 Variation of Business

No variation of business.

05.05.21 Declaration of Members Interests

No declarations of interest were made.

06.05.21 Public Speaking

2 members of the public representing Doveridge Scout Group were present. Prior to the meeting the Scout Group presented their initial thoughts on a proposed (new, standalone) building on the playing field where the land would be leased to the Scout Group, a discussion took place covering the following:

Planning – it was suggested the Scout Group contact the Planning department to have their thoughts on the likelihood of planning being granted.

Village hall use – why can't the hall be used? The Scout Group has approx. 40 children and the village is growing, they would require storage and guaranteed slots weekly which the village hall can not provide. Would not be in competition with the village hall as predominantly the

main use would be for the Scout Group, they see it as an addition to the village hall when required.

District Councillor. Allison (DDDC) reported on the following matters:

- Remote meetings are suspended from 7th May. The District Council are going back to delegated powers, so decisions will be made via Council Officers now, no Committees are meeting until the end of June (earliest) which includes the Planning Committee.
- 20's Plenty Campaign – good uptake from Parish Councils in Derbyshire.
- Community Orchard – survey has been put out on social media, 47 responses so far, all of which are positive.

07.05.21 Approve Minutes of the Parish Council Monthly Meeting held on 6th April 2021

It was RESOLVED that the minutes be approved. Proposed: Cllr. Dews, Seconded: Cllr. Mason. The Chair, Cllr. Bointon signed the minutes as a true and accurate record.

08.05.21 Election of Members to serve on Parish Council Committees

Burial Grounds – currently Cllrs. Lyon and Mason.

RESOLVED to change to Cllrs. Lyon, Mason, Banner and Ewing.

These were proposed by Cllr. Bointon and seconded by Cllr. Goulden.

09.05.21 Election of Representatives on Outside Bodies

Village Hall – currently Cllr. Mason

Tennis Club – currently Cllr. Bointon

Doveridge Football Clubs – currently Cllr. Bointon

Allotment Association – currently Cllr. Goulden

Bowls Club – currently Cllr. Mason

These representatives were proposed by Cllr. Ewing and seconded by Cllr. Dews.

10.05.21 Chairman's Announcement

Outlined the business for the evening.

11.05.21 Remote meetings update

As remote meetings are suspended from 7th May, it was RESOLVED to hold our June meeting face to face, date to be confirmed.

12.05.21 Report from the Clerk on on-going matters

PSPO - DDDC are still reviewing data & statistics and those of their partner organisations and plan to report to committee in June. The consultation will, therefore, take place later than originally anticipated. As an affected parish we will be contacted direct as part of the process and, therefore, do not need to register.

Meadow View – works to 2 trees are taking place over the coming weeks. It was RESOLVED to delay the works to the willow tree until autumn due to the potential wildlife in the under growth.

13.05.21 Village Reports

(a) Football Field, Pavilion, Play areas, Mowers, Street Furniture and Football teams

The Doveridge Juniors Club Chairman has contacted Cllr. Bointon, asking if the following is agreeable from next season (September 2021) for one season:

Saturday AM - under 17s

Sunday AM - under 18s shared with adult team

Sunday PM - under 15s and ladies team

It was RESOLVED to agree this. The new contract will show this and go out with their invoice mid-July for the years rent.

i. Pavilion – proposal of a new building for the Doveridge Scout Group

It was RESOLVED that the Parish Council agrees that the concept of leasing land to the Doveridge Scout Group for a new build is acceptable. The next stage would be to contact Derbyshire Dales Planning department to see if the playing field could be a potential site for the new build. Depending on their thoughts we would then contact the residents for their thoughts on the potential project.

(b) Biodiversity Project

Several Councillors met with Emma Mortimer, Community Development Officer for Derbyshire Dales, 2 other members of staff from DDDC and a local resident to investigate the prospect of this being a pilot area for DDDC's biodiversity project. It has been agreed to leave a strip unmown around the pond to see what plants are there and they will carry out a botanical survey at end of May or early June.

(c) Village litter pick

This will be planned within the next couple of months when hopefully more restrictions are eased.

(d) Litter bins review

The Clerk has investigated the possibility of putting more bins around the village (particularly the east side), following a discussion with DDDC they informed her that they are looking to reduce the number of bins in the district, not increase, however they would be prepared to move bins if there was a need. The Clerk also enquired about the possibility of the bin at the bottom of Mill Lane being changed for a larger wheelie type bin due to the amount of litter, however they do not have facility to empty a wheelie bin. The Clerk has asked if we purchase bins ourselves what the cost to empty these would be and she is waiting for a response. She will hopefully report back at the next meeting.

(e) Bench review

This will be discussed at our next meeting.

(f) Burial Grounds

No update this month.

i. Community Orchard

Waiting to hear from the Community group after the survey has been completed by residents and the Clerk will speak with DDDC regarding the possibility as the land is not Parish Council owned at present.

(g) Highways Report

No updates at present.

(h) Public Footpaths and Rights of Way

Footpath between Hawthorn Close – High Street – no update.

Footpath stile on field between Pump Lane and Hall Lane (Hall Lane side) – the stile and bridge need reinstating, Clerk to contact landowner as DCC would like both removed.

(i) Village Hall

Committee meeting taking place on Saturday 8th May on their next steps.

14.05.21 Derbyshire Association of Local Councils Circulars

April's newsletter has been emailed to Councillors.

15.05.21 Finance

(a) Annual Audit 2020/2021 Sign Off

The Clerk circulated (prior to the meeting) and read through the Annual Governance Statement, Councillors approved all responses. The RFO signed the statement and will arrange for the Chair to sign in the coming days. The Clerk will now send off all relevant forms to the external auditors and advertise the period for the exercise of public rights. All audit matters were proposed by Cllr. Lyon seconded by Cllr. Banner and all remaining councillors (7) voted in favour.

(b) Authorisation of Signatories

It was RESOLVED that Cllr. Dews, Goulden and the Clerk would continue as signatories to the account. It was RESOLVED to add Cllrs. Ogram and Lyon to the authorised signatories, the Clerk will sort necessary forms.

(c) Appointment of Internal Auditor

It was RESOLVED to appoint Brian Wood as our Internal Auditor.

(d) Closure of Santander

There is an old Santander account which has approx. £29 which needs closing. Signatories to the account are no longer Councillors however they must sign to close the account. It was RESOLVED the Parish Council are happy for 2 of the signatories who still live in the village to sign the necessary paperwork on the Parish Councils behalf. The Clerk will arrange for an indemnity letter to be signed by the Chair, vice-Chair and Clerk to protect the ex-Councillors.

(e) Renewal of Parish Council Insurance

The Council remain in a long-term agreement with Came and Company until next year. The renewal premium is £1545.54, it was RESOLVED to make this payment.

(f) Renewal of mower insurance

It was RESOLVED to renew this policy with NFU at a premium of £417.99.

(g) Accounts for Payment

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|--|---|----------------------|
| EDF, Pavilion electric | = | £8.00 (direct debit) |
| Brian Wood, Internal Audit | = | £72.70 |
| J.B Mowing, footpath and playing field | = | £207.00 |
| Clerk Salary | = | £478.80 |
| Ink | = | £22.49 |
| Parish Council Insurance | = | £1545.54 |

Mower Insurance = £417.99

These payments were proposed by Cllr. Ogram and seconded by Cllr. Goulden.
The Clerk's payslip and bank statements will be signed when social distancing allows.

(h) Income

| | | |
|---|---|------------|
| HMRC, VAT Return | = | £593.89 |
| DDDC, Reimbursement for playing field cutting | = | £1172.78 |
| DCC, Rights of Way Maintenance | = | £495.00 |
| DDDC, Precept | = | £13,543.00 |
| Interest on reserve account | = | £0.09 |

(i) Budget Appraisal 2021/2022

The budget appraisal as of 04.05.2021 was emailed prior to the meeting to all Councillors. This will be signed when social distancing allows.

16.05.21 Review of Assets held by the Parish Council

This was circulated and agreed, Clerk will add a copy to the website.

17.05.21 Review of Standing Orders and Financial Regulations

It was RESOLVED to review this at next month's meeting.

18.05.21 To consider Planning Applications / Decisions

Applications:

Ashbrook Barn Derby Road. 21/00344/CLPUD – (certificate of lawful proposed use or development). Proposed conversion of garage into kitchen. NOTED.

May Cottage 17 High St. 21/00418/CLPUD – erection of domestic outbuilding. Validated 29/3/21. This application is to get confirmation that the proposed outbuilding (in the rear garden) does not require planning permission. NOTED.

Bransdale Pump Lane. 21/00497/FUL - proposed single storey garage extension. Validated 31/3/21. The existing garage is to the left of the property and the proposal is to extend this to form a double garage. Matching materials are proposed. NOTED.

21/00477/FUL 3 Florence Drive. Single storey rear extension and erection of garage, both with flat roofs and rendered. Validated 12/4/21. NOTED

21/00510/FUL 17 Waterpark Road. Single storey rear extension and two storey side extension. The existing vehicular access will be widened and a garage will be formed at ground floor level with a new bedroom above. The existing rear conservatory will be demolished and a new kitchen will be constructed. Materials are proposed to match, Validated 16/4/21. NOTED.

Decisions:

21/00154/FUL – Manor Barn Waldley Lane Waldley Doveridge. Changes to fenestration and installation of 2 roof lights and new timber door to garage (part retrospective). Permitted 31/03/21.

21/00155/LBALT – Manor Barn Waldley Lane Waldley Doveridge. External alterations to barn and garage. Permitted 31/03/21

21/00219/VCOND - Brocksford Farm Sudbury. Two storey side extension, granted with conditions 12/4/21

19.05.21 Correspondence

DALC Newsletter

DDDC – News updates

DCC – Community news

Resident – concern for the heather around the Well

Resident – amount of straw on Derby Road

20.05.21 Date of next Monthly Meeting of the Parish Council

It was RESOLVED we would hold this meeting in June, date to be confirmed due to this being our first face to face meeting since the start of the pandemic.

21.05.21 Approval of dates for future meetings

It was RESOLVED that meetings will continue to be held on the first Tuesday of every month, where possible.

There being no further matters to discuss, the meeting closed at 21.05.