

Doveridge Parish Council Agenda

Rachel Male, Clerk and Responsible Finance Officer

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27th December 2021

To: The Chairman and Members of Doveridge Parish Council

Dear Councillor,

You are summoned to attend the Monthly Meeting of Doveridge Parish Council, to be held on Tuesday 4th January 2022 at 7.30pm in the Village Hall kitchen, Doveridge.

Yours sincerely,

Rachel Male

Agenda

1. To receive apologies for absence.

2. Variation of Order of Business.

3. Declaration of Members Interests.

Please note;

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to
- (b) make representations and then leave the meeting prior to any consideration of determination or the item)
- (c) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve the Minutes of the Parish Council held on the 7th December 2021.

6. Chairman's Announcements

7. Report from the Clerk on on-going matters

8. Playing Field Development

Verbal update from Working Group

9. Pond Project

Verbal update from Working Group

10. Finance

- a) To approve items for payment and receive update on income since last meeting
- b) To consider moving NatWest bank accounts to Unity Trust Bank

11. To consider Planning Applications / Decisions

12. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted

13. Citizen of the Year Award

To consider nominations for 2021 and vote.

14. Recruitment of a Parish Clerk

- a) To note current Clerk's resignation
- b) To agree how the position will be advertised
- c) To appoint a staffing committee to interview and appoint a new Clerk