

Doveridge Parish Council Meeting

Rachel Male, Clerk and Responsible Finance Officer

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Minutes of the Monthly Meeting of the Parish Council held at 7.30pm, Tuesday 1st February 2022

Present: Cllr. Bointon, Cllr. Dews, Cllr. Ewing, Cllr. Goulden, Cllr. Mason, Cllr. Buck, Cllr. Lyon and Cllr. Ogram.

In attendance: Rachel Male (Clerk), County Cllr. Bull and 1 member of the public.

01.02.22 Apologies

Apologies were received from Cllr. Banner and District Cllr. Allison.

02.02.22 Variation of Business

None.

03.02.22 Declaration of Members Interests

Cllr. Bointon declared a personal interest in agenda items 15, 16 and 24.

Cllrs. Banner, Goulden, Mason, Dews and Ogram declared a personal interest in agenda item 24.

04.02.22 Public Speaking

A resident asked the Councillors if they could get as informed as they can on climate change and emergency biodiversity loss. They explained the Council that there is a carbon literacy course shortly and asked if members could try and attend. Details will be emailed through.

I was also asked if there are any plans for the Queens Jubilee and suggested the planting of a tree.

County Cllr Bull gave the following updates/information from County:

- The mound on Derby Road, discussed the licence possibility to maintain the area.
- Street lighting and road line painting.
- Queens Jubilee funding.

Cllr. Ewing informed the group that the WI are celebrating their centenary August 2021 –August 2022 and a new project they have planned called 'Her Story'. Do they need permission to have a small drone to film along the High street and Alms Road (not looking over back gardens). It was suggested they ask Cllr. Banner who may know more. They would also like a photo of the Parish Councillors.

The Clerk informed the Council that the WI are planning on decorating the bus shelter on the 11th February as part of the national "Show the Love" campaign by Climate Change organisations.

District Councillor Allison sent in a report as follows:

Local Plan review - The plan review is nearing completion and it is believed this will be subject to public consultation in the coming months. Some points to note are the review of plan policies and possible redrawing of settlement boundaries. What this means for Doveridge we do not know yet, however Cllr. Allison did ask what implications it would have for the Doveridge Neighbourhood Plan and was told it could be deemed out of date. The Clerk has spoken with a Planning Consultant, it doesn't mean it is all out of date however it will need to be reviewed.

An update on waste collections was provided.

05.02.22 Approve Minutes of the Parish Council Meeting held on 4th January 2022

It was **RESOLVED** that minutes be approved. Proposed: Cllr. Buck, Seconded: Cllr. Lyon. The Chair, Cllr. Bointon signed the minutes as a true and accurate record.

06.02.22 Chairman's Announcement

Cllr. Bointon welcomed everyone to the meeting.

07.02.22 Report from the Clerk on on-going matters

Condition of Telephone Box (minute number 07.09.21)

Good news, a Regional Field Officer has agreed to add the telephone box to the paint list and this should be done by October 2022.

Playing Field Bench Order (minute number 07.07.21 (c))

These have now been fitted.

New bins (minute number 07.09.21 (b))

Now installed on the field.

Small goalposts on playing field (minute number 08.09.21 (a) iv.)

Re-siting of the goal post will be completed in the coming weeks/when weather allows.

Uttoxeter Town Council, Footpaths Committee Update

Uttoxeter Town Council currently do not have a member of the staff to progress this piece of work. UTC are still keen to move this forward and will advise the next steps when they have someone in post.

Footpath between High Street + Hawthorn Close

Since receiving the order to open this footpath, it is now clear and open. Many thanks to all past and present Councillors for all their hard work on this matter.

Community Speed Watch Group (to consider a request to purchase equipment (camera, pop-up signage, hi vis clothing)) (minute number 17.12.21)

Clerk to order the equipment.

Bank account move to Unity Trust (minute number 10.01.22 b) RESOLVED to open a Unity Trust Bank account and once open close the NatWest accounts)

Unity is currently not taking on a new account holders until their back log is cleared, the Clerk will monitor the situation and apply when possible.

08.02.22 Finance – Income and payments to 1st February 2022 *(to approve items for payment and receive update on income since last meeting)*

RESOLVED to make the payments in the attached schedule and note income since the last meeting.

09.02.22 To confirm and agree the accounts to Monday 31st January 2022

RESOLVED that the accounts to 31st January as submitted, be agreed.

10.02.22 To approve the 2022/2023 Budget and Precept

RESOLVED to approve the budget as set out and increase the precept to £28,381.

11.02.22 Playing Field Development *(verbal update from Working Group)*

The pre-app has been submitted and the Clerk has been informed that given the nature of our enquiry it is envisaged that we will receive a response by 9th February.

12.02.22 Pond Project *(update from Working Group)*

Survey results so far were discussed, and the results are in favour of the suggestions we have made. Survey will close on the 28th February. (Results on questions 1-3 are attached at the end of the minutes).

13.02.22 To consider Planning Applications / Decisions

New applications

22/00051/FUL – 17 Waterpark Road, Doveridge

Single storey rear and side extension – **Noted.**

T/21/00219/TPO – Highcroft, Lower Street, Doveridge

Crown raise T1 (oak) to give 4m ground clearance. Reduced length of 4 elongated branches of T2 (oak) and reduce spread of the tree by 2m – **Noted.**

14.02.22 Doveridge Burial Ground

Cllrs Lyon and Bointon met with DDDC on site recently and gave the Council an update. DDDC have been asked to cut the hedge to the right of the car park (which they have agreed to). They have also been asked to tidy back the blackthorn at the rear of the grounds (adjacent to the A50) and cut back the overgrowth in the grazing land. DDDC initially indicated they would only cut the hedge however the Council have informed them until the land is restored to a state it can be easily maintained the Parish Council cannot take the land on. DDDC will come back to us.

15.02.22 Bowls Club *(to consider a Community Asset Transfer offer from Derbyshire Dales District Council)*

RESOLVED to inform DDDC that the Parish Council would be interested in this offer and also any other land they would wish to transfer. Clerk to speak with DDDC.

16.02.22 Tree on allotment land *(to agree action on a large tree growing on the allotments land and consider quotes received)*

One quote received to date. Another contractor is going to quote once we have had a tree survey completed. Deferred to March.

17.02.22 Village Tree Survey *(to discuss and approve quotes received for a survey to be carried out on Parish Council owned trees)*

Deferred to March.

18.02.22 Pavilion, Legionaries testing *(to consider the need and cost for legionaries testing in the pavilion)*

RESOLVED that with current usage of the Pavilion rules out the need for testing.

19.02.22 Litter bin emptying – playing field *(to consider costs of DDDC emptying 5 bins on the playing field)*

RESOLVED to accept DDDC quote of approx. £455 per year.

20.02.22 Playarea equipment *(to consider the possibility of new gym equipment on the playing field by the play area)*

The Council decided they would like to install gym equipment on the playing field and this is in line with our mission statement:

‘Doveridge Playing Field exists for the wellbeing of the entire village community, and its visitors, by offering a variety of sporting, leisure and social activities to promote healthy bodies, minds and community spirit ‘

RESOVLED the Clerk would investigate a possible grant for £10,000.

21.02.22 Replanting of a tree on footpath behind Meadow View (adjacent to school) *(to consider options for replacing the large willow tree which was removed last year)*

RESOLVED to plant a liquidambar at an approx. cost of £65.

22.02.22 ICO Registration *(to consider and agree ICO Registration at a cost of £40 per year)*

RESOLVED to register with ICO (GDPR and Data protection).

23.02.22 Exclusion of the Press and Public **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

24.02.22 Recruitment of a Parish Clerk

a) **To consider applications received**

4 applications have been received and it was **RESOLVED** to interview all candidates.

b) **To appoint a staffing committee to interview and appoint a new Clerk/RFO**

RESOLVED that the Staffing Committee (Cllrs Ewing, Lyon and Buck) be delegated to carry out interviews and appoint a suitable candidate for the role of Clerk/RFO.

c) **To consider a DALC review of the Clerk's hours/hourly rate.**

RESOLVED to have a DALC Clerk review at a cost of approx. £100/120.

Meeting closed 21.28.

Signed by:.....

Date:.....

Doveridge Parish Council - 1st February 2022**Payments to approve:**

Date	Method	Name	Description	Total (inc VAT)
	DD	EDF Energy (DD)	Pavilion Electric	£8.00
	BACS	Clerk	Salary	£376.00
	BACS	HMRC	NI + Tax	£94.00
	BACS	Clerk	Ink, laptop bag, key cutting for notice board	£53.48
	BACS	CPRE	Yearly Subscription	£36.00
	BACS	Utttoxeter Garden Machinery	Mower service	£420.48
	BACS	Eric Roy	Website hosting	£140.00
	BACS	J.B Mowing	Goundsman duties	£381.30
			Total	£1,509.26

Going up to £28 p/mth from March payment

Income

31.01.22		Natwest	Interest	£0.09
28.01.22		Doveridge Playground Committee	Donation towards new benches	£868.91

2021/2022 BUDGET APPRAISAL @ 01.02.2022

Expenditure	Set Budget 2021/2022	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
Environmental						
Mowing	£2,000.00	£1,318.24	£135.00	£1,453.24	£546.76	
Footpath Maintenance	£1,000.00	£491.00	£200.00	£691.00	£309.00	
Burial Grounds	£3,000.00	£0.00	£1,000.00	£1,000.00	£2,000.00	
Grit Filling	£300.00	£117.45	£0.00	£117.45	£182.55	
Mower Insurance + maintenance	£1,000.00	£417.99	£420.48	£838.47	£161.53	
Hedge Cutting	£800.00	£325.00	£0.00	£325.00	£475.00	
Playground	£620.00	£1,168.00	£0.00	£1,168.00	-£548.00	
Pavilion	£1,650.00	£80.00	£150.00	£230.00	£1,420.00	
Misc Repairs & Vandalism	£2,000.00	£133.00	£300.00	£433.00	£1,567.00	
Village Upkeep/Events	£2,000.00	£1,615.90	£300.00	£1,915.90	£84.10	
Administration						
Salary	£7,000.00	£5,138.59	£940.00	£6,078.59	£921.41	
Administration	£3,400.00	£2,673.78	£700.00	£3,373.78	£26.22	
Projects						
Village Improvements	£4,000.00	£0.00	£0.00	£0.00	£4,000.00	
S137 Donations	£600.00	£139.99	£200.00	£339.99	£260.01	
Contingencies						
Election Contingency	£750.00	£0.00	£0.00	£0.00	£750.00	
General Contingency	£732.00	£0.00	£0.00	£0.00	£732.00	
Pavilion	£1,000.00		£0.00			
Burial Ground	£3,170.00	£0.00	£0.00	£0.00	£3,170.00	
Planning	£750.00	£0.00	£0.00	£0.00	£750.00	
Fencing	£4,000.00	£0.00		£0.00	£4,000.00	
Playground	£2,000.00					
VAT 2020/2021		£515.82				
	£41,772.00	£14,134.76	£4,345.48	£18,480.24	£23,291.76	
INCOME	Predicted 2020/2021	Actual	Predicted YE Balance			
Year End Balance	£17,295.00	£19,643.82	£21,752.20			
Precept	£13,277.00	£13,543.00	£-00			
DDDC Reimbu Play field & BG	£1,901.00	£1,172.78	£-00			
Reclaim Footpaths	£495.00	£495.00	£-00			
Solar Farm Rent	£2,700.00	£2,830.50	£-00			
Other Rent	£811.00	£69.46	£700.00			
VAT 2020/2021	£1,500.00	£593.89	£-00			
Reserve Account Interest	£30.00	£0.90	£0.18			
General reimburse	£100.00	£314.00	£-00			
	£38,109.00	£38,663.35	£700.18			

Minus YE Balance

£19,019.53

Bank Balance 01.04.21	£19,643.82
Outgoings since 01.04	£14,134.76
Income since 01.04	£19,888.44
	£25,397.50
Bank balance 01.02.22	£25,397.50
Santander A/C approx	£29.08
	£25,426.58

RECONCILED

Doveridge PROPOSED Budget 2022/2023

<u>Expenditure</u>	Set Budget 2021/2022	Estimated YE Spend 21/22	Set Budget 2022/2023	Notes
Mowing	£2,000.00	£1,455.00	£2,000.00	
Footpath Maintenance	£1,000.00	£691.00	£1,000.00	
Burial Grounds	£3,000.00	£1,000.00	£6,500.00	
Grit Filling	£300.00	£118.00	£200.00	
Mower Insurance + maintenance	£1,000.00	£839.00	£1,000.00	
Hedge Cutting	£800.00	£325.00	£500.00	
Playground maintenance	£620.00	£1,168.00	£2,000.00	
Pavilion	£1,650.00	£260.00	£500.00	Electric is going to be £28 p/m = £336
Misc Repairs, upkeep, Vandalism	£2,000.00	£433.00	£1,500.00	planting trees
Village Events	£2,000.00	£1,920.00	£2,000.00	
Flowers /			£1,500.00	Jubilee lamppost flowers
Tree works			£2,000.00	
Salary	£7,000.00	£6,500.00	£10,000.00	
Administration	£3,400.00	£3,374.00	£4,100.00	
Village Improvements	£4,000.00	£0.00	£5,000.00	Pond Project
S137 Donations	£600.00	£600.00	£600.00	
Reserves				
Election costs	£750.00	£0.00	£1,000.00	
General Reserves	£732.00	£0.00	£4,500.00	
Pavilion	£1,000.00	£0.00	£2,000.00	Shower upgrade
Planning	£750.00	£0.00	£1,250.00	Neighbourhood Plan 2035 review
Fencing	£4,000.00	£0.00	£6,000.00	Replacing wire fencing around the field

£500 annual increase

Playground replacement/additions	£2,000.00	£0.00		Grant to be investigated.
	£38,602.00	£18,683.00	£55,150.00	

<u>INCOME</u>	Actual	YE Forecast	Predicted
Year End Balance	£19,643.82	£21,848.30	£21,400.00
Precept	£13,543.00	£13,543.00	£28,381.00
DDDC Reimbu Play field	£1,172.78	£1,172.78	£1,373.00
Reclaim Footpaths	£495.00	£495.00	£495.00
Solar Farm Rent	£2,830.50	£2,830.50	£2,700.00
Other Rent	£69.46	£810.00	£800.00
VAT RETURN	£593.89	£-00	
Reserve Account Interest	£0.72	£1.10	£1.00
General reimburs	£314.00	£1,433.20	
	£38,663.17	£37,649.01	£55,150

Answers to Village Pond Survey – 01.02.22

Question 1: Would you like to see these improvements to the area?

- Answered: 40
- Skipped: 0

ANSWER CHOICES-	RESPONSES-
- Yes	95.00% 38
- No	5.00% 2
Total Respondents: 40	

Question 2: Would you like to see a viewing platform with an accessible path ?

- Answered: 40
- Skipped: 0

ANSWER CHOICES-	RESPONSES-
- Yes	90.00% 36
- No	10.00% 4
Total Respondents: 40	

Question 3: Would you like to see a wildflower meadow and extra planting ?

- Answered: 40
- Skipped: 0

Answers to Village Pond Survey – 01.02.22

ANSWER CHOICES-

-
Yes

-
No

Total Respondents: 40

RESPONSES-

97.50%
39

2.50%
1