

Doveridge Parish Council Agenda

Kate Darcy, Clerk and Responsible Finance Officer
The Chapel, Chapel Green, Doveridge, Ashbourne, DE6 5JY
T: 07770 394299 E: clerk-doveridgepc@hotmail.com

Minutes of the Parish Council Meeting on 6th December 2022

Present; Cllr. Bointon, Cllr. Dews, Cllr. Ogram, Cllr. Mason, Cllr. Ewing, Cllr Lyon, Cllr Goulden, Cllr Buck. In attendance; Parish Clerk K. Darcy

01.06.22 To receive apologies for absence.

Apologies were received from County Cllr Bull

02.12.22 Variation of Order of Business.

No variation to order of Business

03.12.22 Declaration of Members Interests.

Cllr Bointon declared an interest in Agenda item 23. Cllr Ogram declared an interest in agenda item 22

04.12.22 Public Speaking

No issued raised by members of the public present.

05.12.22 To approve the Minutes of the Parish Council held on the 1st of November 2022.

It was **RESOLVED** that minutes be approved. Proposed: Cllr. Goulden, Seconded: Cllr. Dews. The Chair, Cllr. Bointon signed the minutes as a true and accurate record.

06.12.22 Chairmans Announcements

Cllr Bointon (Chair) expressed thanks to all the members of the Parish Council for the commitment and hard work they had shown during the year and extended seasons greetings.

07.12.22 Finance Income and payments to 6th December 2022

RESOLVED to approve the payments made and to be made in the attached schedule and approve income, monthly budget review and bank reconciliation since the last meeting, Proposed Cllr Ewing, Seconded Cllr Lyon. All councillors in favour.

08.12.22 Budget 2023-2024

RESOLVED to approve the proposed budget as the set budget for 2023/24. Proposed by Cllr Goulden, Seconded by Cllr Lyon. All councillors in favour.

09.12.22 Trees at Meadow View

RESOLVED to approve quotation £1896 for work at Meadow view Utility Area. Clerk will notify contractor and residents of pending work. Proposed Cllr Buck, Seconded Cllr Ogram. All councillors in favour.

10.12.22 Report from Clerk on on-going matters

- **RESOLVED** to Approve and instruct groundsmen to purchase Grit to value of £190 plus VAT Proposed Cllr. Ogram, Seconded Cllr Dews. All in Favour
- **RESOLVED** to Approve purchase of village Xmas Tree to maximum value of £100. Proposed Cllr Ewing, Seconded Cllr Ogram. All in Favour
- Citizen of year award update- 6 nominations have been received so far – closing date 20th December
- Meeting Dates 2023 – reviewed and agreed, clerk will arrange
- DET funding application-Awaiting Update from funders
- Payment of December Salary to Parish Clerk **RESOLVED** to pay Parish Clerk 1 week early, before the Christmas break

11.12.22 401 Bus Service

RESOLVED that a letter sent to MP Sarah Dines to request that service remains funded. Proposed Cllr. Lyon, Seconded Cllr Ogram, All in favour.

12.12.22 Derbyshire Dales Local Plan Growth Options Consultation

RESOLVED that the Parish Council will compile a response to this online consultation. Clerk will post link to consultation on social media for resident information so that individual residents may respond.

13.12.22 Review of Community Asset Transfers

RESOLVED that the Parish Council will pursue an interest in CATs for the pond area and the bowling green/allotment area. Proposed Cllr Goulden, Seconded Cllr Buck, All in favour. Clerk will inform DDDC

14.12.22 Public Rights of Way

A Survey has been undertaken by the Parish Council of public rights of way in/around the village. **RESOLVED**; Findings will be reported to DDDC for action as required.

15.12.22 Notice Boards

Following a review of the Community Notice Board, it was **RESOLVED** to refurb or renew noticeboard on Cook Lane. Cllr Ewing will obtain 3 quotes.

16.12.22 Pond Project

Following review of quotations received, Cllr. Goulden will arrange a site visit to the pond by contractors. Permission will be required from DDDC and potentially planning permission before any work commences.

17.12.22 Planning Applications

New applications

22/01224/FUL – Snowdrop House, 5A Hall Lane. Erection of a detached garage (in front of new house). Validated 3/11/22. Noted

22/00938/FUL Marston Lane Doveridge

The Parish Council have responded to consultation to request that this application is rejected. The Parish Council will make representation at the Planning Committee meeting in December.

18.12.22 Burial Ground

Contract documents have been forwarded to DDDC. We await completion of contract and transfer of ownership.

19.12.22 Correspondence

RESOLVED to re-issue invoice to Football Club with reduction in charge, noting that 2 teams no longer wished to use the playing fields from December. Additional usage charge will be applied should they wish to return this season. Proposed Cllr Lyon, Seconded Cllr Mason. All in Favour.

RESOLVED to donate to the PTA for the children's Christmas Tree, to maximum value of £80

20.12.22s Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted

21.12.22 Vacancy for Parish Councillor

Applications were considered, co-option will take place at January Meeting.

22.12.22 To discuss National Association Local Councils, Pay Award for Parish Clerks (due April 2022)

Parish Clerk and Cllr. Ogram left the meeting. **RESOLVED** to accept the pay award from NALC backdated to February 2022 Proposed Cllr Bointon, Seconded Cllr Ewing. All in Favour.

23.12.22 To discuss additional H&S tasks required

Cllr Bointon left the meeting. Cllr Ogram and Parish clerk returned to the meeting.

RESOLVED To add additional tasks to the groundsman contract to undertake annual H&S inspection checks on Assets, plus Monthly/Quarterly/Annual checks to adult exercise equipment. Clerk to arrange variation to contract. Proposed Cllr Ewing, Seconded Cllr Goulden.

24.12.22 Parish Magazine

Cllr Bointon returned to the meeting. Cllr Ewing would prepare draft for all councillors to review and add to.

25.12.22 MEETING CLOSE 9.15pm

Doveridge Parish Council - 6th Dec 2022

Payments already made and to be approved:

Date	Method	Name	Description	Total (inc VAT)
05/12/2022	DD	EDF	Pavillion Electric	£ 28.00
25/11/2022	BACS	K. Darcy	Salary	£ 1,425.52
02/12/2022	DD	Currys	Laptop Insurance	£ 7.99
14/11/2022	BACS	RBL	Wreath and Poppy Appeal Donation	£ 120.00

Payments to approve:

Date	Method	Name	Description	
	BACS	Doveridge Village Hall	Room Hire	£ 14.40
	BACS	K. Darcy	Expenses	£ 21.99
	BACS	Village Hall	Meeting room	£ 14.40
	BACS	DALC	Burial Ground Training	£ 50.00
			Total	£1,682.30

Income

30/11/2022		Nat West	Bank Interest	£ 6.17
				£ 6.17

2022/2023 BUDGET APPRAISAL @ 6th December 2022

	Set Budget 2022/2023	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
Environmental						
Mowing	£ 2,000.00	£996.20	£265.00	£1,261.20	£738.80	
Footpath Maintenance	£ 1,000.00	£657.50	£150.00	£807.50	£192.50	
Burial Grounds	£ 6,500.00	£623.00	£1,000.00	£1,623.00	£4,877.00	
Grit Filling	£ 200.00	£0.00	£150.00	£150.00	£50.00	
Mower Insurance + maintenance	£ 1,000.00	£618.51	£430.00	£1,048.51	-£48.51	
Hedge Cutting	£ 500.00	£0.00	£480.00	£480.00	£20.00	
Playground	£ 2,000.00	£127.23	£1,800.00	£1,927.23	£72.77	
Pavilion	£ 500.00	£347.00	£950.00	£1,297.00	-£797.00	new consumer unit reqd
Misc Repairs & Vandalism	£ 1,500.00	£0.00	£0.00	£0.00	£1,500.00	
Village Upkeep/Events	£ 2,000.00	£156.85	£0.00	£156.85	£1,843.15	cost of sids (£1.7K) Dec
Village Flowers	£ 1,500.00	£1,629.95	£0.00	£1,629.95	-£129.95	
Tree works	£ 2,000.00	£420.00	£1,500.00	£1,920.00	£80.00	
Administration						
Salary	£ 10,000.00	£7,054.20	£3,347.00	£10,401.20	-£401.20	
Administration	£ 4,100.00	£3,241.54	£408.00	£3,649.54	£450.46	
Projects						
Village Improvements	£ 5,000.00	£10,093.36	£7,699.00	£17,792.36	-£12,792.36	£14,448.00 received in grants (Sids cost Dec)
S137 Donations	£ 600.00	£270.00	£310.00	£580.00	£20.00	
Contingencies						
Election Contingency	£ 1,000.00	£0.00	£0.00	£0.00	£1,000.00	
General Contingency	£ 4,500.00	£0.00	£0.00	£0.00	£4,500.00	
Pavilion	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
Planning	£ 1,250.00	£0.00	£0.00	£0.00	£1,250.00	
Fencing	£ 6,000.00	£0.00	£3,000.00	£3,000.00	£3,000.00	spend £3k this year on fencing
VAT		£2,409.76				
	£55,150.00	£28,645.10	£21,489.00	£50,134.10	£5,015.90	
INCOME	Predicted	Actual	Predicted Y/E Balance			
Year End Balance	£ 21,400.00		£ 20,825.68			
Precept	£ 28,381.00	£28,381.00	£ -			
DDDC Reimbu Play field	£ 1,373.00	£1,396.58	£ -			
Reclaim Footpaths	£ 495.00	£445.00	£ -			
Solar Farm Rent	£ 2,700.00	£0.00	£ -			
Other Rent	£ 800.00	£330.46	£ -			
VAT 2021/2022		£640.28	£ -			
Grants	£ -	£15,488.00	£ -			
Reserve Account Interest	£ 1.00	£16.00	£ 4.00			
General reimburse		£0.00	£ -			
	£ 55,150.00	£46,697.32	£ 4.00			

Minus YE Balance

#VALUE!

Bank Balance 01.04.22	£24,258.46	
Outgoings since 01.04	£28,645.10	✓
Income since 01.04	£46,697.32	✓
	£42,310.68	✓
Bank balance 06 DEC 22	£42,310.68	✓
Santander A/C approx	£ 29.08	
	£42,339.76	

RECONCILED

Doveridge Parish Council

Bank Reconciliation as 6th December 2022

Opening Balance as at 1st April 2022	£24,258.46
Payments since 01.04.21	£ 28,645.10
Receipts since 01.04.21	£ 46,697.32
	£ 42,310.68
Difference Bank/Budget Appraisal	£0.00

Bank balance as at 6th December 2022

Natwest Current Account	£ 28,408.71
Natwest Reserve Account	£ 10,733.97
Natwest Burials Ground Account	£ 3,168.00
Total	£42,310.68
Santander Account approx.	£ 29.08
Total	£ 42,339.76

SET Budget 2023/2024

	Set Budget 2023/24	Notes
Environmental		
Mowing	£2,000.00	
Footpath Maintenance	£1,000.00	
Burial Grounds	£8,000.00	Car Park, 23/24, mowing, hedgcutting
Grit Filling	£200.00	
Mower Insurance + maintenance	£1,500.00	
Hedge Cutting Playing Field	£600.00	
Playground	£2,000.00	spend £1.8K on repairs B4 end of March
Pavilion	£600.00	Elec DD review due feb 23 (£336 currently)
Misc Repairs & Vandalism	£650.00	
Village Upkeep/Events	£1,000.00	Coronation -
Village Flowers	£1,800.00	
Tree works	£2,000.00	
Fencing	£3,000.00	£6k cost (£3k 2022/3, £3k 2023/4)
Administration		
Salary	£9,500.00	
Administration	£4,500.00	
VAT		
Projects		
Village Improvements	£6,000.00	Allocate £5K POND 23/24
S137 Donations	£500.00	
Contingencies		
Election Contingency	£1,800.00	
General Contingency	£5,000.00	



Pavilion	£2,000.00	Shower Upgrade
Planning	£1,500.00	neighbourhood plan review
Burial	£2,000.00	contingency for Gates
Total	£57,150.00	
INCOME	Predicted	
Year End Balance	£21,000.00	
Precept	£29,203.00	
DDDC Reimbu Play field	£1,396.00	
Reclaim Footpaths	£445.00	
Solar Farm Rent	£2,700.00	
Other Rent	£1,000.00	
VAT 2023/2024	£1,400.00	
Grants	£0.00	
Reserve Account Interest	£6.00	
TOTAL Income	£57,150.00	