

# Doveridge Parish Council Meeting

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Kate Darcy, Clerk and Responsible Finance Officer  
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## **Minutes of the Parish Council meeting held at 7.30pm – Thursday 26<sup>th</sup> May 2022**

Present; Cllr Bointon, Cllr Banner, Cllr Dews, Cllr Ewing, Cllr Ogram, Cllr Mason, Cllr Lyon, Cllr Buck, County

In attendance: K. Darcy - Clerk

### **01/26.5/22 Apologies**

Apologies were received from Cllr Goulden and District Cllr Allison

### **02/26.05/22 Variation of Order of Business.**

None

### **03/26.5/22 Declaration of Members Interests.**

Cllr Bointon declared an interest in Agenda item 23

### **04/26.5/22 Public Speaking**

- A resident of the village attended to raise his objection regarding the location of the recently installed practice goal posts on the playing field. Concerns were raised regarding excess noise and disturbance being experienced (residents' property is adjacent to playing field) and the fact that posts were erected without consultation. This will be discussed in Agenda item 23.
- A representative from Owl Homes and Cerda Planning attended the meeting to present plans for a development on Marston Lane. Pre-application has been submitted for 18 homes, x4 Four Bed, x8 Three Bed, x5 Two Bed with 33% affordable homes. Units are located as far away from the A50 as possible, with access from Marston Lane. The remaining open space will be looked after by a management company. This will be discussed in Agenda item 18.
- County Councillor Steve Bull was in attendance.

### **05/26.5/22 Approve Minutes of the Parish Council held on the 3<sup>rd</sup> of May 2022.**

It was **RESOLVED** that minutes be approved. Proposed Cllr Ogram. Seconded Cllr Ewing. All in Favour. The chair Cllr Bointon signed the minutes as a true and accurate record.

### **06/26.5/22 Chairmans Announcements**

Cllr Bointon welcomed everyone to the meeting.

**07/26.5.22 Finance - To Approve Income and payments to 26<sup>th</sup> May 2022**

It was **RESOLVED** to make payments in the attached schedule and note income since last meeting. Proposed Cllr Ewing. Seconded Cllr Banner. All in Favour

**08/26.5/22 To approve payment for repairs to Mower**

It was **RESOLVED** to approve invoice - £228.96 including Vat (£38.16) Proposed Cllr Buck, Seconded Cllr Bointon. All in favour

**09/26.5/22 To seek retrospective approval for purchase of bin liners**

It was **RESOLVED** to approve this payment -£31.99 - (no vat). Proposed Cllr Buck, Seconded Cllr Lyon. All in Favour

**10/26.5/22 Training: Law and Good Practice for Councils**

It was **RESOLVED** to approve payment for this training as a cost of £55. Proposed Cllr Bointon and Seconded Cllr Lyon. All in Favour

**11/26.5/22 Report from Clerk on on-going matters**

- ***Lamppost flowers***  
Due to be installed on 26<sup>th</sup> May 2022
- ***Litter bins on playing field.***  
Emptying of bins now under responsibility of DDDC at cost of £455 PA
- ***Playground inspection: actions required***  
Cllrs Bointon and Ogram will undertake site visit to review actions required.
- ***Burial Ground; Update on Transfer to Parish Council***  
Contract signing is imminent – further discussion in Agenda item 19
- ***Queens Jubilee: update on funding application/Village Hall celebration***  
£500 Funding received from DDDC £233.95 spent so far on Wildflower Meadow
- ***Adult Exercise Equipment update on funding application***  
£9809 Funding received from Community fund. Clerk to source two more quotes for supply and installation for consideration by council.
- ***Allotments; review of rentals/waiting list***  
Majority of rental income now received. Overall review of ownership and waiting list required.
- ***VAT Return***  
Vat Return submitted for 2021-22

**12/26.5/22 On-going Review of Policies**

Chair moved to defer this item to next meeting. Chair asked Cllrs to agree policy wording/updates outside of the meetings (i.e., via e mail/discussion) so that a final

proposal can be presented at next meeting for each policy. There are a further 5/6 policies that need to be reviewed and/or for potential adoption which will be issued by Clerk. Proposed by Cllr Bointon, Seconded by Cllr Ogram. All in favour.

### **13/26.5/22 Emotional Wellbeing Grants**

It was **RESOLVED** that the Parish Council would not pursue this but would be proactively pass to community organisations to apply for funding. Cllr Ewing will notify relevant organisations. i.e., Scout Group, Tennis Club etc. Proposed Cllr Banner, Seconded Cllr Buck. All in Favour.

### **14/26.5/22 Playing Field Development – Update from working group.**

No update from Scout Group –; Cllr Banner to follow up. No update regarding Football storage installation. Cllr Ogram to follow up. **RESOLVED** to remove from agenda if no further updates available. Proposed Cllr Bointon, Seconded Cllr Banner. All in Favour.

### **15/26.5/22 Pond Project – Update from working group**

Seeds/plants are now well established in the wildflower meadow, though not yet flowering. The working party will investigate the memorial bench installation as part of the Queens Jubilee funding grant. Initial drawings for the viewing platform and path are being progressed.

### **16/26.05/22 Speed Indicator Devices**

We have agreement from DDDC to install on Derby Road. Two of three quotes have been received so far. License application can only be completed when supplier selected. Potential Police and Crime Commissioner funding can only be applied for when supplier selected and approved by Parish Council. DCC have advised that we cannot connect to the lamppost electricity supply due to complexity of charging us for electricity usage. We need therefore to opt for Solar or Battery which are significantly more expensive. Lampposts will need to be tested for soundness by external company and details sent to DCC. We are anticipating report from Community Speed Watch to include in our application for funding, to demonstrate issues with speeding on the Derby Road. Expenditure to be considered once final quote received, so applications for installation, licence and any potential funding can be made.

### **17/26.5/22 Planning Applications**

To consider Planning Applications received since the last meeting and note any decisions made on existing applications.

#### New applications

**22/00569/FUL** – 6 Park Crescent Doveridge. Single storey rear extension. Validated 18/5/22. – Noted

**22/00508/FUL** – 12 Upwoods Road Doveridge. Single storey side and rear extension. neighbour. - Noted

#### Decisions

**22/00318/FUL** - land adjacent to the White House, 5 Hall Lane. Erection of 1 dwellinghouse, granted with conditions, 18/5/22. Noted

### **18/26.5/22 Marston Lane Development**

Cllrs reviewed information and plan of proposed development.

Developers were asked what consideration had been given noise pollution from A50 for housing in this area. Developers advised that their acoustic team undertake a full assessment to identify and mitigate any issues.

Developers were asked to consider some low level (bungalow) units on the site.

Developers were asked about proposed vehicular access to the site from Marston Lane as this was in a 40mph area. Application to apply for a 30mph access will be considered.

Developers were asked to avoid any heavy haulage being taken through village should proposal go ahead.

### **19/26.5/22 Burial Ground**

The Chair (Cllr Bointon) updated the meeting on the proposal by DDDC to use the consecrated burial Ground as a temporary Traveller site. In addition to resident feedback on social media the Parish Council strongly disagree with this proposal.

Whilst the council have sympathy with the situation for the traveller family, the Parish Council feel this proposal, at this site, is totally unacceptable. The Parish Council had indicated the unsuitability of this site to DDDC at the earliest opportunity. The Parish Council is also in contact with the Diocese due to the consecrated nature of the site, and therefore we understand it should not be used for any purpose other than burials as was intended. In addition, the Parish Council is about to progress at Community Asset Transfer for the Burial site and are ready to sign contracts which should have completed by 31<sup>st</sup> May. We await update from DDDC on this. It was **RESOLVED** for the Parish Council to contact the Revd John Vickerstaff to impress the view of the overall Parish Council. Proposed Cllr Bointon, Seconded Cllr Ogram. All in Favour.

### **20/26.5/22 Village Open Day – 18<sup>th</sup> June**

It was **RESOLVED** that members of the Parish Council would attend this event.

Proposed Cllr Bointon, seconded Cllr. Dews. All in Favour.

### **21/26.4/22 St Cuthbert's Gift Weekend**

It was **RESOLVED** that Cllr Ewing would co-ordinate the Parish Council participation in this event. Proposed Cllr Ewing, seconded Cllr Buck. All in favour.

### **22/26.5/22 Preservation Society memorial Bench**

The council were advised that this will be placed in the Pond Area, the preservation society are liaising with DDDC.

### **23/26.5/22 Correspondence**

#### **E Mail from resident concerning goal posts on playing fields**

Following discussion. It was **RESOLVED** that goal posts would remain in situ at this time, but it remains under review. Proposed Cllr Banner, Seconded Cllr Lyon. Cllr Bointon abstained from discussion. This would be communicated to resident by the clerk.

#### **E mail from resident concerning overgrown allotment**

It was **RESOLVED** that contact would be made with tenant of allotment by Cllr Bointon.

**24/26/4/22 Parish Magazine**

It was **RESOLVED** that Cllr Bointon would submit article this month.

**25/26.05/22 MEETING CLOSE 9.24**

## Doveridge Parish Council

### Bank Reconciliation as 26th May 2022

Opening Balance as at 1st April 2021	£24,258.46
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Payments since 01.04.21	£	6,152.01
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Receipts 01.04.21	£	31,546.79
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£	49,653.24
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Difference

### Bank balance as at 26th May 2022

Natwest Current Account	£	35,766.52
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Natwest Reserve Account	£	10,718.72
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Natwest Burials Ground Account	£	3,168.00
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Total	£49,653.24
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Santander Account approx.	£	29.08
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Total	£	49,682.32
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## 2022/2023 BUDGET APPRAISAL @ 26th May 2022

	Set Budget 2022/2023	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
<b>Environmental</b>						
Mowing	£ 2,000.00	£79.50	£0.00	£79.50	£1,920.50	
Footpath Maintenance	£ 1,000.00	£185.00	£0.00	£185.00	£815.00	
Burial Grounds	£ 6,500.00	£0.00	£0.00	£0.00	£6,500.00	
Grit Filling	£ 200.00	£0.00	£0.00	£0.00	£200.00	
Mower Insurance + maintenance	£ 1,000.00	£427.71	£0.00	£427.71	£572.29	
Hedge Cutting	£ 500.00	£0.00	£0.00	£0.00	£500.00	
Playground	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
Pavilion	£ 500.00	£56.00	£0.00	£56.00	£444.00	
Misc Repairs & Vandalism	£ 1,500.00	£0.00	£0.00	£0.00	£1,500.00	
Village Upkeep/Events	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
Village Flowers	£ 1,500.00	£197.90	£0.00	£197.90	£1,302.10	
Tree works	£ 2,000.00	£420.00	£0.00	£420.00	£1,580.00	
<b>Administration</b>						
Salary	£ 10,000.00	£978.06	£0.00	£978.06	£9,021.94	
Administration	£ 4,100.00	£3,430.72	£0.00	£3,430.72	£669.28	
<b>Projects</b>						
Village Improvements	£ 5,000.00	£233.95	£0.00	£233.95	£4,766.05	
S137 Donations	£ 600.00	£0.00	£0.00	£0.00	£600.00	
<b>Contingencies</b>						
Election Contingency	£ 1,000.00	£0.00	£0.00	£0.00	£1,000.00	
General Contingency	£ 4,500.00	£0.00	£0.00	£0.00	£4,500.00	
Pavilion	£ 2,000.00		£0.00	£0.00		
Planning	£ 1,250.00	£0.00	£0.00	£0.00	£1,250.00	
Fencing	£ 6,000.00	£0.00	£0.00	£0.00	£6,000.00	
<b>VAT</b>		£143.17				
	£55,150.00	£6,152.01	£0.00	£6,152.01	£48,997.99	
<b>INCOME</b>	<b>Predicted</b>	<b>Actual</b>				
Year End Balance	£ 21,400.00	£24,258.46				
Precept	£ 28,381.00	£28,381.00				
DDDC Reimbu Play field	£ 1,373.00	£1,396.58				
Reclaim Footpaths	£ 495.00	£445.00				
Solar Farm Rent	£ 2,700.00	£0.00				
Other Rent	£ 800.00	£323.46				
VAT 2021/2022						
Grants		£1,000.00				
Reserve Account Interest	£ 1.00	£0.75				
General reimburs		£0.00				
	£ 55,150.00	£55,805.25				
<b>Minus YE Balance</b>		£31,546.79				

Bank Balance 01.04.22	£24,258.46	
Outgoings since 01.04	£6,152.01	✓
Income since 01.04	£31,546.79	✓
	£49,653.24	✓
<b>Bank balance 26.05.22</b>	£49,653.24	✓
Santander A/C approx	£ 29.08	
	£49,682.32	

RECONCILED



**Doveridge Parish Council - 26th May 2022**

**Payments already made and to be approved:**

Date	Method	Name	Description	Total (inc VAT)

**Payments to approve:**

Date	Method	Name	Description	
	BACS	K. Darcy	Salary (including £389.09 extra hours agreed 3/5/22 )	782.76
	BACS	HMRC	Tax & NI	198.76
	BACS	Uttoxeter Garden machinery	Repairs to mower	£ 228.96
	BACS	K.Darcy	Expenses (postage,bin liners,paper etc)	£ 41.84
	BACS	G. Thornley Plumbers	Repairs to Toilet at Pavillion	£ 72.00
	BACS	Rospa Play Safety	Annual Playground Inspection	£ 117.60
	BACS	Eric Roy	Website Training	£ 25.00
	BACS	JB Mowing	Groundsmen Duties	£ 308.20
			<b>Total</b>	<b>£1,775.12</b>

**Income**

03/05/2022		Bowls Club	Rent	£5.00
09/05/2022		J Redfern	Allotment rent x4 plots	£24.00
11/05/2022	BACS	N Hoptroff	allotment rent	£12.00
17/05/2022	PI slip 77	L Nesbitt	Tennis Club	£10.00
17/05/2022	PI slip 77	tbc	Doveridge summer league	£225.00
17/05/2022	pi slip 77	M Smith	Allotment rent	£7.00
16/05/2022	BACS	DDDC	Queens Jubilee Grant	£500.00
				£783.00