

Doveridge Parish Council Meeting

Rachel Male, Clerk and Responsible Finance Officer

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Minutes of the Monthly Meeting of the Parish Council held at 7.30pm, Tuesday 1st March 2022

Present: Cllr. Bointon, Cllr. Dews, Cllr. Banner, Cllr. Buck, Cllr. Lyon and Cllr. Ogram.

In attendance: Rachel Male (Clerk) and Kate Darcy (Clerk).

01.03.22 Apologies

Apologies were received from Cllr. Goulden, Cllr. Ewing, Cllr. Mason County Cllr Bull and District Cllr. Allison.

02.03.22 Variation of Business

None.

03.03.22 Declaration of Members Interests

Cllr. Bointon declared a personal interest in agenda item 16.

04.03.22 Public Speaking

Cllr. Banner mentioned he is compiling the Parish Council's update for this month Parish magazine and will be encouraging the village to celebrate the Jubilee.

Cllr. Buck mentioned that the Preservation Society would like to plant a tree for the jubilee.

Cllr. Lyon raised an issue with a stile in the fields along Derby Road behind Steve Fosters Cranes.

05.03.22 Approve Minutes of the Parish Council Meeting held on 1st February 2022

It was **RESOLVED** that minutes be approved. Proposed: Cllr. Lyon, Seconded: Cllr. Dews. The Chair, Cllr. Bointon signed the minutes as a true and accurate record.

06.03.22 Appointment of a Clerk

It was **RESOLVED** to appoint Kate Darcy as the permanent clerk to Doveridge Parish Council.

07.03.22 Chairman's Announcement

Cllr. Bointon welcomed everyone to the meeting.

08.03.22 Report from the Clerk on on-going matters

Condition of Telephone Box (minute number 07.09.21)

No update. Telephone box has been added to BT's paint list (due to be done by Oct 2022).

Small goalposts on playing field (minute number 08.09.21 (a) iv.)

Re-siting of the goal post will be completed in the coming weeks/when weather allows.

Uttoxeter Town Council, Footpaths Committee Update

No update. Cllr. Banner to chase.

Community Speed Watch Group (to consider a request to purchase equipment (camera, pop-up signage, hi vis clothing)) (minute number 17.12.21)

Clerk has ordered the equipment, awaiting delivery.

Bank account move to Unity Trust (minute number 10.01.22 b) RESOLVED to open a Unity Trust Bank account and once open close the NatWest accounts)

Unity is currently not taking on a new account holders until their back log is cleared, the Clerk will monitor the situation and apply when possible.

Playing field litter bin emptying (minute number 19.02.22) RESOLVED to accept DDDC quote of approx. £455 per year.

Clerk has requested the emptying of the bins, awaiting confirmation.

Derby Road (road line marking) – Clerk has chased DCC regarding the re-painting of the lines outside the Cavendish Arms and the 30mph road markings coming into the village from Sudbury.

09.03.22 Finance – Income and payments to 1st March 2022 (to approve items for payment and receive update on income since last meeting)

RESOLVED to make the payments in the attached schedule and note income since the last meeting.

10.03.22 To confirm and agree the accounts to Monday 28th February 2022

RESOLVED that the accounts to 28th February as submitted, be agreed.

11.03.22 Playing Field Development (verbal update from Working Group)

Still awaiting a decision on the pre-app from Derbyshire Dales District Council. Clerk to chase.

The village appear to be enjoying the hot breakfast baps on a Saturday morning – many thanks to the organisers. All profits go to the village hall.

12.03.22 Pond Project (update from Working Group)

Out of 40 responses assessed, 90%+ were in favour for the project. The response was good and exceeded the capacity we could interrogate without incurring significant expenses for the 9 extra responses received before the closing date. As this would not affect the decision it was **RESOLVED** the project will begin. The first stage would be a wildflower meadow strip and the working group will look into the platform in further detail in the coming weeks/months.

13.03.22 Village Lamppost Flowers

RESOLVED to trial lamppost flowers in the summer of 2022, approx. cost will be £1350 (minus VAT). This will be approximately 9/10 lampposts, location will be confirmed.

They will be in place sometime in June (date to be confirmed) and removed towards the end of September/beginning of October.

14.03.22 To consider Planning Applications / Decisions

New applications

22/00071/FUL – Cavendish Lodge, Derby Road – erection of building to house motorcycling memorabilia collection. **RESOLVED** to comment on this application asking for it be more in keeping with the village.

15.03.22 Community Assets Transfer Update

(a) To receive an update on Burial Ground transfer

The Clerk has spoken to DDDC who have requested a further site visit. They have confirmed they will cut the hedge to the right of the car park, reduce the blackthorn by half at the back of the land adjacent to the A50 and mow the grazing field. Cllrs. Bointon and Lyon to meet with DDDC and report back at the next meeting.

(b) To receive an update on information received from Derbyshire Dales District Council on other possible Community Asset Transfers

No update.

16.03.22 Village Trees

(a) Survey

Following 3 quotes received it was **RESOLVED** to accept a quote for £420 and instruct the contractor to go ahead.

(b) Tree on allotment land

Deferred until tree survey results are reviewed.

17.03.22 Grant for playarea equipment

Deferred to the next meeting.

18.03.22 The Well *(to consider and agree the purchase of new heather for the well area at an approx. cost of £35)*

RESOLVED to purchase new heather at an approx. cost of £35.

19.03.22 Correspondence

(a) Email from resident – missed bin collections

Noted and **RESOLVED** to email DDDC regarding the high number of missed collections.

(b) Email from resident – request for a mirror opposite entrance to High Street on the Well.

RESOLVED to forward request onto DCC.

(c) Email from resident – Carbon literacy training

RESOLVED to write to the resident asking what the Parish Council can do to reduce its carbon footprint.

20.03.22 Annual Parish Meeting date

RESOLVED to hold the Annual Parish Meeting on Tuesday 29th March along with the Neighbourhood Watch Committee AGM.

21.03.22 Exclusion of the Press and Public RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

Clerk, Rachel Male left the room.

22.03.22 Out-going Clerk

RESOLVED to retain the out-going Clerk, Rachel Male until the end of April to help with the hand over. **RESOLVED** to increase Rachel's salary in line with the new Clerk for her 2 remaining months.

Clerk, Rachel Male re-joined the meeting.

Meeting closed 21.00.

Signed by:.....

Date:.....

Doveridge Parish Council - 1st March 2022**Payments already made and to be approved:**

Date	Method	Name	Description	Total (inc VAT)
04.02.22	DD	EDF Energy	Pavilion Electric	£8.00

Payments to approve:

Date	Method	Name	Description	Total (inc VAT)
	BACS	DALC	Clerk evaluation	£120.00
	BACS	Doveridge PCC	Room hire	£10.00
	BACS	HMRC	Tax Month 12	£94.00
	BACS	R.Male	Salary and expenses	£805.98
	BACS	Doveridge Village Hall	Room hire (Jan + Feb)	£36.00
	BACS	G. Buck	Reimburse for new tree (Meadow View)	£65.98
	BACS	J.B Mowing	Hedgecutting (rear of tennis courts)	£90.00
			Total	£1,229.96

Income

28.02.22		Natwest	Interest	£0.08
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2021/2022 BUDGET APPRAISAL @ 28.02.2022

Expenditure	Set Budget 2021/2022	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
Environmental						
Mowing	£2,000.00	£1,368.24	£0.00	£1,368.24	£631.76	
Footpath Maintenance	£1,000.00	£491.00	£0.00	£491.00	£509.00	
Burial Grounds	£3,000.00	£0.00	£0.00	£0.00	£3,000.00	
Grit Filling	£300.00	£117.45	£0.00	£117.45	£182.55	
Mower Insurance + maintenance	£1,000.00	£768.39	£0.00	£768.39	£231.61	
Hedge Cutting	£800.00	£467.50	£90.00	£557.50	£242.50	
Playground	£620.00	£1,168.00	£0.00	£1,168.00	-£548.00	
Pavilion	£1,650.00	£88.00	£8.00	£96.00	£1,554.00	
Misc Repairs & Vandalism	£2,000.00	£133.00	£0.00	£133.00	£1,867.00	
Village Upkeep/Events	£2,000.00	£1,804.70	£66.00	£1,870.70	£129.30	
Administration						
Salary	£7,000.00	£5,608.59	£470.00	£6,078.59	£921.41	
Administration	£3,400.00	£2,926.85	£600.00	£3,526.85	-£126.85	
Projects						
Village Improvements	£4,000.00	£0.00	£0.00	£0.00	£4,000.00	
S137 Donations	£600.00	£139.99	£0.00	£139.99	£460.01	
Contingencies						
Election Contingency	£750.00	£0.00	£0.00	£0.00	£750.00	
General Contingency	£732.00	£0.00	£0.00	£0.00	£732.00	
Pavilion	£1,000.00		£0.00	£0.00		
Burial Ground	£3,170.00	£0.00	£0.00	£0.00	£3,170.00	
Planning	£750.00	£0.00	£0.00	£0.00	£750.00	
Fencing	£4,000.00	£0.00	£0.00	£0.00	£4,000.00	
Playground	£2,000.00					
VAT 2020/2021		£592.81				
	£41,772.00	£15,674.52	£1,234.00	£16,908.52	£24,863.48	

INCOME	Predicted 2020/2021	Actual	Predicted YE Balance
Year End Balance	£17,295.00	£19,643.82	£23,324.00
Precept	£13,277.00	£13,543.00	£-00
DDDC Reimbu Play field & BG	£1,901.00	£1,172.78	£-00
Reclaim Footpaths	£495.00	£495.00	£-00
Solar Farm Rent	£2,700.00	£2,830.50	£-00
Other Rent	£811.00	£69.46	£700.00
VAT 2020/2021	£1,500.00	£593.89	£-00
Reserve Account Interest	£30.00	£0.98	£0.18
General reimburs	£100.00	£314.00	£-00
	£38,109.00	£38,663.43	£700.18

Minus YE Balance £19,019.61

Bank Balance 01.04.21 £19,643.82
 Outgoings since 01.04 £15,674.52
 Income since 01.04 £19,888.52
£23,857.82

Bank balance 28.02.22 £23,857.82
 Santander A/C approx £29.08
£23,886.90

RECONCILED