

Doveridge Parish Council Minutes

Kate Darcy, Clerk and Responsible Finance Officer
The Chapel, Chapel Green, Doveridge, Ashbourne, DE6 5JY
T: 07770 394299 E: clerk-doveridgepc@hotmail.com

Minutes of the meeting held 7.30pm on 5th July 2022

Present; Cllr. Bointon, Cllr. Dews, Cllr. Ogram, Cllr. Mason, Cllr. Ewing, Cllr Lyon

01.07.22 To receive apologies for absence.

Apologies received from Cllr. Banner, Cllr. Goulden and Cllr. Buck

02.7.22 Variation of Order of Business.

No Variation to order of business

03.07.22 Declaration of Members Interests.

None.

04.07.22 Public Speaking

A member of Doveridge Tennis Club attended the meeting to open discussions with the Parish Council regarding renewal of lease of the land for the Tennis Courts. A proposal was also put forward to allow advertising on the fence for the club to raise money to refurbish the court surface. This will be discussed in Agenda item 13.

05.07.22 To approve the Minutes of the Parish Council held on the 26/5/2022.

It was resolved that minutes be approved. Proposed Cllr Ewing. Seconded Cllr Ogram. All in favour.

06.07.22 Chairmans Announcements

Chairman welcomed all to the meeting.

07.7.22 Finance

It was resolved to make payments on the attached schedule and note income since last meeting. Proposed Cllr. Dews, Seconded Cllr. Lyon

Clerk advised that an estimate of £100-£120 had been received to update the names on the Citizen of the Year noticeboard in the Village Hall. It was resolved to accept this estimate. Proposed Cllr. Bointon, Seconded Cllr. Dews. Clerk to arrange with signwriter.

08.07.22 Report from Clerk on on-going matters

- Clerk advised that a Weight Restriction (EWR) survey will be completed on Derby Road by DCC as requested.
- Sport England – Active Places Database – Clerk will update Sport England on extra facilities on the playing field.
- Land Access Query – Flood Study by Student of Derby University- Land owner identified for student to make contact.
- Burial Ground -Update on transfer of land to Parish Council. Clerk advised this had been delayed due to occupation of site by travellers. The transfer is subject to vacant possession so cannot proceed at this time. Cllr

Bointon updated the meeting on situation regarding eviction proceedings under way via DDDC.

- *Geocache Event 1-8th August – Clerk had notified neighbourhood Watch and would publish on Village Website. Cllr Ewing would update social media. Additional visitors to village are likely during this period.*

09.07.22 On-going Review of Policies

The following policies were updated and adopted.

- Equal Opportunities – Proposed Cllr. Ewing, Seconded Cllr. Lyon
- Complaints Procedure – Proposed Cllr Ewing, Seconded Cllr. Mason
- General Data Protection Policy – Proposed Cllr. Bointon, Seconded Cllr. Dews
- Press Policy – Proposed Cllr Ewing, Seconded Cllr. Cllr. Ogram
- Social Media and Electronic Communications Policy – Proposed Cllr. Ewing, Seconded, Cllr. Bointon.
- FOI Policy – Proposed Cllr Dews, Seconded Cllr. Ewing
- Standing Orders – Proposed Cllr. Lyon, Seconded Cllr Ogram
- Financial Regulations – Proposed Cllr Lyon, Seconded Cllr Bointon
- *Policies for Health and Safety, Anti Bullying and Harassment, Discipline and Grievance, Co-Option and Risk Assessment Schedule are still to be finalised.*
- All Councillors were in favour of updates on above Policies. Clerk will update Website as Appropriate.

10.07.22 Speed Indicator Devices (SIDs)

The project is to install one or two Speed Activated Devices to hopefully reduce occurrences of speeding on the Derby Road. Cllr Ogram updated the council and following discussion a Preferred Supplier was confirmed from 3 Quotations received. Proposed Cllr. Ogram, Seconded Cllr. Lyon All in Favour. We will attempt to secure funding from the Police and Crime Commissioner in addition to Parish Council funding for this initiative. We need to get licence approval from Derbyshire County Council, with a cost of £100. Proposed by Cllr Ogram, Seconded by Cllr. Bointon. There is also a cost to have the lamp posts tested to ensure they can take the weight of the SIDs. This is £124.42 including VAT. This was proposed by Cllr. Ogram and seconded by Cllr Lyon. All in favour of expenditure for Licence and Testing. Dependant of funding received we can then review and decide on final installation.

11.07.22 Adult Exercise Equipment

Cllr Ewing updated the meeting and following discussion a preferred supplier was confirmed from the 3 quotations received. Cllr. Lyon would seek a further reduction to bring cost in line with funding available. It is hoped that installation would be within 8 weeks of order being placed. Clerk will place order.

12.07.22 PCC Anti-Social Behaviour Funding

The Parish council will pass this to the Scouts to see if they could utilise this opportunity. Clerk will forward.

13.07.22 Tennis Club

The Parish council were supportive of the advertising proposal to raise funds subject to any planning and/or advertising licences required. Advertising should not exceed 1m x 2m and must be kept in good order. The Parish Council are happy to discuss the requirement for a new lease but expressed a wish for the area to remain as a multi-sport venue as per original

funding and to increase the amount of people using the facility supporting sport for all in line with the playing field mission statement. The Parish Council asked the Tennis club to also consider Paddle Tennis as an option to potentially increase engagement. We look forward to proposals from the tennis club in all areas above.

14.07.22 Playgroup

More information is required from the Playgroup to consider this request – Clerk will write to Playgroup.

15.07.22 Playing Field Development

There was no update. Cllr. Ogram has followed up with the football club regarding storage of equipment.

There are repairs required to two metal posts securing the fencing around the playing field. These have been temporarily made safe. Cllr Bointon will seek quotation for repairs/replacement.

16.07.22 Pond Project

Wildflower meadow is now in full bloom. Quotes are being sought for the installation of the viewing platform by the working group.

Siting of a memorial tree by the W.I has been agreed with Parish Council and DDDC. A request for memorial tree from the Preservation Society has outline approval from the Parish Council with location agreed, permission from DDDC is to be sought by the Preservation Society.

17.07.22 Planning Applications - The following were noted:

Decisions

27/00392/FUL The Willows 2 Lower St. Erection of car port and outbuilding. Granted with conditions, 1/6/22.

22/00413/FUL – Hill Farm Somersal Herbert, erection of agricultural building for housing livestock. Granted with conditions, 6/6/22.

18.7.22 Burial Ground

- *To consider future maintenance*
- *To consider bunding maintenance/licence*

These items are to be deferred until transfer of ownership is complete.

19.7.22 Correspondence

- *E mail from resident concerning road markings Yelt Lane/Lower Street.*

This has been reported to Highways and will be raised with Cllr Bull.

- *E Mail from resident regarding Neighbourhood plan/Marston Lane*

Cllr Bointon has responded to this – Noted review due in 2023

- *E Mail from resident concerning overgrown allotment*

Clerk to follow up

- *Query from resident - access to footpath from D. Wilson Estate – This is a path beside the Bellway/Dove Manor estate from Chapel Green to Derby Road and is a public footpath so not suitable for fencing off.*

20.07.22 Litter Pick

Cllr Ewing will co-ordinate litter pick planned for 1st October and will complete risk assessment.

21.07.22 Parish Magazine Cllr Ewing will provide update for Parish Magazine.

22.07.22 MEETING CLOSE 9.40

2022/2023 BUDGET APPRAISAL @ 4th July 2022

	Set Budget 2022/2023	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
Environmental						
Mowing	£ 2,000.00	£305.20	£0.00	£305.20	£1,694.80	
Footpath Maintenance	£ 1,000.00	£267.50	£0.00	£267.50	£732.50	
Burial Grounds	£ 6,500.00	£0.00	£0.00	£0.00	£6,500.00	
Grit Filling	£ 200.00	£0.00	£0.00	£0.00	£200.00	
Mower Insurance + maintenance	£ 1,000.00	£618.51	£0.00	£618.51	£381.49	
Hedge Cutting	£ 500.00	£0.00	£0.00	£0.00	£500.00	
Playground	£ 2,000.00	£98.00	£0.00	£98.00	£1,902.00	
Pavilion	£ 500.00	£172.00	£0.00	£172.00	£328.00	
Misc Repairs & Vandalism	£ 1,500.00	£0.00	£0.00	£0.00	£1,500.00	
Village Upkeep/Events	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
Village Flowers	£ 1,500.00	£197.90	£0.00	£197.90	£1,302.10	
Tree works	£ 2,000.00	£420.00	£0.00	£420.00	£1,580.00	
Administration						
Salary	£ 10,000.00	£2,333.25	£0.00	£2,333.25	£7,666.75	
Administration	£ 4,100.00	£3,706.97	£0.00	£3,706.97	£393.03	
Projects						
Village Improvements	£ 5,000.00	£233.95	£0.00	£233.95	£4,766.05	
S137 Donations	£ 600.00	£0.00	£0.00	£0.00	£600.00	
Contingencies						
Election Contingency	£ 1,000.00	£0.00	£0.00	£0.00	£1,000.00	
General Contingency	£ 4,500.00	£0.00	£0.00	£0.00	£4,500.00	
Pavilion	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
Planning	£ 1,250.00	£0.00	£0.00	£0.00	£1,250.00	
Fencing	£ 6,000.00	£0.00	£0.00	£0.00	£6,000.00	
VAT		£218.26				
	£55,150.00	£8,571.54	£0.00	£8,571.54	£46,578.46	
INCOME	Predicted	Actual				
Year End Balance	£ 21,400.00	£24,258.46				Bank Balance 01.04.22 £24,258.46 ✓
Precept	£ 28,381.00	£28,381.00				Outgoings since 01.04 £8,571.54 ✓
DDDC Reimbu Play field	£ 1,373.00	£1,396.58				Income since 01.04 £41,997.89 ✓
Reclaim Footpaths	£ 495.00	£445.00				£57,684.81 ✓
Solar Farm Rent	£ 2,700.00	£0.00				
Other Rent	£ 800.00	£323.46				Bank balance 01.07.22 £57,684.81 ✓
VAT 2021/2022		£640.28				Santander A/C approx £ 29.08
Grants		£10,809.00				£57,713.89
Reserve Account Interest	£ 1.00	£2.57				
General reimbur		£0.00				
	£ 55,150.00	£66,256.35				
Minus YE Balance		£41,997.89				

RECONCILED

Doveridge Parish Council

Bank Reconciliation as 4th July 2022

Opening Balance as at 1st April 2022		£24,258.46
Payments since 01.04.21	£ 8,571.54	
Receipts since 01.04.21	£41,997.89	
		<u>£ 57,684.81</u>
Difference Bank/Budget Appraisal		£0.00
Bank balance as at 4th July 2022		
Natwest Current Account		£ 43,796.27
Natwest Reserve Account		£ 10,720.54
Natwest Burials Ground Account		£ 3,168.00
Total		<u>£57,684.81</u>
Santander Account approx.		£ 29.08
Total		<u>£ 57,713.89</u>

