

# Doveridge Parish Council Minutes

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## Minutes of the Parish Council Meeting on 10<sup>th</sup> January 2023

**Present;** Cllr. Bointon, Cllr. Dews, Cllr. Ogram, Cllr. Mason, Cllr. Ewing, Cllr Lyon, Cllr Goulden, Cllr Buck.

**In attendance;** Parish Clerk K. Darcy and members of the public.

### **01/01/23 To receive apologies for absence.**

Apologies Received from County Councillor Bull and District Councillor Allison.

### **02/01/23 Variation of Order of Business.**

None

### **03/01/23 Declaration of Members Interests**

None

### **04/01/23 Public Speaking**

#### Parish Councillors

-Cllr Ogram advised of the delay in installation of the Speed Indicator Devices on the Derby Road due to manufacturer supply chain issues. These will hopefully be installed at the end of January.

-Cllr Goulden updated the meeting on the Pond Project. Following a site meeting a further quotation has been received. Clerk will seek advice from DDDC regarding planning permission.

-Cllr Ewing informed the meeting that following discussions with a resident regarding anti-social behaviour, contact has been made with DCC. Cllr Ewing will also advise resident to report to the police if required.

### **05/01/23 To approve the Minutes of the Parish Council held on the 6<sup>th</sup> December 2022.**

It was **RESOLVED** that Minutes be approved as an accurate record of the meeting.

Proposed Cllr Ewing, Seconded Cllr Dews. All in favour.

### **05/01/23 Chairmans Announcements**

The chair wished everyone a happy and healthy new year.

### **06/01/23 To Co-Opt a new Councillor to Doveridge Parish Council**

It was **RESOLVED** to co-opt Pam Wallis as a Councillor to Doveridge Parish Council. The Declaration of Office was signed, and Cllr Wallis joined the meeting. Proposed Cllr Ogram, Seconded Cllr Bointon. All in favour.

### **07/01/23 Finance**

The Parish Clerk informed the Parish Council of additional payments were to be added to the finance schedule for approval. Annual rent for Bowling Green area to DDDC £5, Website Hosting annual charge £140.

It was **RESOLVED** to approve the additional payments above and to approve payments made, to be made and income on the attached schedule and to approve the monthly budget appraisal and bank reconciliation attached. Proposed Cllr Goulden, Seconded Cllr Lyon. All in favour.

#### **09/01/23 Trees**

It was **RESOLVED** to approve the tree surgeon quotation for remaining works at Meadow View utility area; £499.

#### **10/01/23 Report from Clerk on on-going matters**

##### Training

It was **RESOLVED** to approve payment for the following Training courses. Proposed Cllr Goulden, seconded Cllr Buck. All in favour. The Parish Clerk will arrange dates.

- New councillor essential training - £55
- Vat for unregistered Councils - £30
- YE accounts - £30
- Election training for clerks - £20

Neighbourhood Plan – The Parish Clerk noted that the neighbourhood plan was due for renew in June 2023. It was **RESOLVED** to set up a working group to undertake this. The working group would be Cllr Goulden, Cllr Dews and Cllr. Buck. Proposed Cllr Bointon, seconded Cllr Ogram. All in favour. The working group would report back progress to the Parish Council at monthly meetings. The Parish Clerk will obtain documents held in storage. It was **RESOLVED** to approve postage costs of £7.95 for retrieval of documents.

##### DET (Derbyshire Environmental Trust)

The Parish Council were unfortunately unsuccessful in their funding application that would have seen works undertaken on the playing field, the playground, and the tennis courts. Cllr Bointon and Cllr Ogram would now review works required at the playground to identify a priority order to spread the cost of work required. The Parish Clerk will update the Tennis Club.

##### CAT (Community Asset Transfers)

DDDC will review potential CATs (Pond and Bowling Green areas) at their January meeting and report back.

##### 401 Bus Service

Following a request from the Parish Council, MP Sarah Dines has written to DCC to help secure future funding for this key service. We await an update.

##### Pavilion Electric

The supplier has altered the Direct Debit based on an estimated reading (even though we have a smart meter installed. The Parish Clerk is contacting the supplier to advise not to alter DD until the smart meter is operational and an accurate reading is available for billing.

#### **11/01/23 Citizen of the Year**

Nominations and vote tool place for the Citizen of the Year Award for 2022. The winners will be announced at the Annual Parish Meeting on 4<sup>th</sup> April 2023

#### **12/01/23 Pavilion**

Following a request by the Football Club for provision of consumable items at the pavilion, Cllr Lyon will contact the football club for further discussions.

### **13/01/23 Planning Applications**

Marston Lane Development. It was RESOLVED that a letter be drafted to follow up on noise reduction measures at the new development, to be sent to DDDC and our MP.  
Proposed Cllr Lyon, Seconded Cllr Buck. All in favour.

#### **Decisions**

22/00074/FUL – Harehill Farm Ashbourne Rd Sudbury – retention of biomass boiler and flue, granted with conditions 19/12/22.

22/01224/FUL – Snowdrop House, 5A Hall Lane. Erection of detached garage, granted with conditions 22/12/22.

22/01325/CLEUD – The Lodge, Brocksford Hall. Certificate of Lawful existing development – installation of oil tank.

### **14/01/23 Burial Ground**

No update

### **15.01.23 Correspondence**

None

### **16/01/22 Parish Magazine**

Cllr Ewing will collate items for Parish Magazine

### **17/01/23 MEETING CLOSE 8.54**

**Doveridge Parish Council - Meeting 10th January 2023**

**Payments already made and to be approved:**

Date	Method	Name	Description	Total (inc VAT)
04/01/2023	DD	EDF	Pavillion Electric	£ 28.00
23/12/2022	BACS	K. Darcy	Salary (includes £423 backpay)	£ 1,056.85
23/12/2022	BACS	Hmrc	Tax and NI	£ 131.07
30/12/2022	DD	Currys	Laptop Insurance	£ 7.99
12/12/2022	BACS	ME Tomlinson	Hedgecutting on Playing field	£ 480.00
15/12/2022	BACS	J B Mowing	Reimburse for Grit	£ 222.54
15/12/2022	BACS	J B Mowing	Reimburse for village Xmas Tree	£ 58.00
15/12/2022	BACS	Sky High Tree Care	Tree works Meadow View	£ 1,896.00
15/12/2022	BACS	M Johnson Tree Surgeon	Tree works meadow View	£ 415.00
20/12/2022	BACS	P. Goulden	Reimburse for Heather plants at Well	£ 46.00

<b>Payments to approve:</b>				
Date	Method	Name	Description	
	BACS	Doveridge Village Hall	Room Hire	£ 14.40
pay by 12 jan	BACS	Uttox Garden Machinery	Service for Mower	£ 450.22
	BACS	K. Darcy	Expenses £9.99 ink	£ 9.99
pay by 14 jan	BACS	Cantena	Lamp post inspections for flower in 2023	£ 237.48
			<b>Total</b>	<b>£5,053.54</b>

**Income**

30/12/2022		Nat West	Bank Interest	£ 7.06
				£ 7.06

**Doveridge Parish Council**

**Bank Reconciliation as 10th January 2023**

<b>Opening Balance as at 1st April 2022</b>	<b>£24,258.46</b>
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Payments since 01.04.21	£ 33,072.85
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Receipts since 01.04.21	£ 47,154.38
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<b>£38,339.99</b>
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Difference Bank/Budget Appraisal	<b>£0.00</b>
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**Bank balance as at 10th Jan 2023**

Natwest Current Account	<b>£ 24,430.96</b>
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Natwest Reserve Account	<b>£ 10,741.03</b>
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Natwest Burials Ground Account	<b>£ 3,168.00</b>
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<b>Total</b>	<b>£38,339.99</b>
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Santander Account approx.	£ 29.08
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<b>Total</b>	<b>£38,369.07</b>
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## 2022/2023 BUDGET APPRAISAL @ 10th January 2023

	Set Budget 2022/2023	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
<b>Environmental</b>						
Mowing	£ 2,000.00	£996.20	£265.00	£1,261.20	£738.80	
Footpath Maintenance	£ 1,000.00	£657.50	£150.00	£807.50	£192.50	
Burial Grounds	£ 6,500.00	£673.00	£1,000.00	£1,673.00	£4,827.00	
Grit Filling	£ 200.00	£185.45	£0.00	£185.45	£14.55	
Mower Insurance + maintenance	£ 1,000.00	£618.51	£0.00	£618.51	£381.49	
Hedge Cutting	£ 500.00	£400.00	£0.00	£400.00	£100.00	
Playground	£ 2,000.00	£127.23	£1,800.00	£1,927.23	£72.77	
Pavilion	£ 500.00	£375.00	£600.00	£975.00	£-475.00	new consumer unit reqd
Misc Repairs & Vandalism	£ 1,500.00	£0.00	£0.00	£0.00	£1,500.00	
Village Upkeep/Events	£ 2,000.00	£260.85	£1,700.00	£1,960.85	£39.15	Contribute to cost of aids (£1.7K) Jan
Village Flowers	£ 1,500.00	£1,629.95	£0.00	£1,629.95	£-129.95	
Tree works	£ 2,000.00	£2,415.00	£520.00	£2,935.00	£-935.00	additional tree works meadow view
<b>Administration</b>						
Salary	£ 10,000.00	£8,111.05	£2,220.00	£10,331.05	£-331.05	
Administration	£ 4,100.00	£3,416.90	£408.00	£3,824.90	£275.10	
<b>Projects</b>						
Village Improvements	£ 5,000.00	£10,093.36	£7,699.00	£17,792.36	£-12,792.36	£14,448.00 received in grants
S137 Donations	£ 600.00	£270.00	£310.00	£580.00	£20.00	
<b>Contingencies</b>						
Election Contingency	£ 1,000.00	£0.00	£0.00	£0.00	£1,000.00	
General Contingency	£ 4,500.00	£0.00	£0.00	£0.00	£4,500.00	
Pavilion	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
Planning	£ 1,250.00	£0.00	£0.00	£0.00	£1,250.00	
Fencing	£ 6,000.00	£0.00	£3,000.00	£3,000.00	£3,000.00	spend £3k this year on fencing
<b>VAT</b>		£2,842.85				
	£55,150.00	£33,072.85	£19,672.00	£52,744.85	£2,405.15	

<b>INCOME</b>	Predicted	Actual	Predicted Y/E Balance
Year End Balance	£ 21,400.00		£ 18,671.99
Precept	£ 28,381.00	£28,381.00	£ -
DDDC Reimbu Play field	£ 1,373.00	£1,396.58	£ -
Reclaim Footpaths	£ 495.00	£445.00	£ -
Solar Farm Rent	£ 2,700.00	£0.00	£ -
Other Rent	£ 800.00	£780.46	£ -
VAT 2021/2022		£640.28	£ -
Grants	£ -	£15,488.00	£ -
Reserve Account Interest	£ 1.00	£23.06	£ 4.00
General reimburse	£ -		£ -
	£ 55,150.00	£47,154.38	£ 4.00

Minus Y/E Balance

£7,477.61

Bank Balance 01.04.22 £24,258.46 ✓  
 Outgoings since 01.04 £33,072.85 ✓  
 Income since 01.04 £47,154.38 ✓  
**£38,339.99** ✓

Bank balance 10th Jan 21 £38,339.99 ✓  
 Santander A/C approx £ 29.08  
**£38,369.07**

RECONCILED