

Doveridge Parish Council

Minutes of Meeting 7th November 2023

Present; Cllr Lyon, Cllr Bointon, Cllr Ewing, Cllr Mason, Cllr Dews, Cllr Buck, Cllr Jarville, Cllr Allison

In Attendance; Kate Darcy, Parish Clerk, District Councillor J Bointon, County Councillor Steve Bull

01/11/23 To receive apologies for absence

Apologies received from Cllr Wallis

02/11/23 Variation of Order of Business

None

03/11/23 Declaration of Members Interests

Cllr Bointon declared an interest in all Planning matters as a member of DDDC Planning Committee in his role of District Councillor.

04/11/23 Public Speaking

A member of the public asked a question about how the Speed Indicator Devices worked and was provided with a brief overview.

Cllr Allison asked County Councillor S Bull about the financial situation at DCC. Cllr Bull gave an overview stating whilst Quarter 1 may see some difficulties, the situation was forecast to improve in Quarter 2. Extraordinary meetings are being held in next few weeks.

District Councillor J Bointon advised that he had recently attended a Bio-Diversity subcommittee meeting, where a decline in Swifts had been noted. Steps were underway to identify colonies in the area.

05/11/23 To approve the Minutes of the Parish Council held on the 3rd of October 2023

It was **RESOLVED** to approve the minutes as a true record of the meeting.

06/11/23 Chairmans Announcements

None

07/11/23 Finance Income and payments to 7th November 2023

It was **RESOLVED** to approve the income and payments to 3rd November 2023 and to approve the Accounts as shown on the schedule attached. Cllr Bointon abstained.

08/11/23 Budget 2024-25

A Budget Workshop will be held before the next meeting.

09/11/23 Service of Remembrance and Donation

Arrangements for laying of wreath were agreed. It was **RESOLVED** that a donation of £130 be made to the Royal British Legion.

10/11/23 Childrens Christmas Tree

It was **RESOLVED** to donate £80 to the PTA for a Christmas Tree. Cllr Bointon abstained.

11/11/23 Missing Street Names

It was **RESOLVED** to ask DDDC to fund this, (as District Council are responsible for funding of Street Name Signs) though it may be in next financial year.

12/11/23 Tree Works

It was **RESOLVED** to accept quotation for tree works in Meadow View of £462 to reduce major Willow Tree and to undertake necessary work advised in tree survey on Derby Road/Playing field of £450 (tree 377) and £180 (tree G364). Parish Clerk will arrange for works to be undertaken by the tree surgeons and pay invoices when received. In addition, Hazel Coppicing will be undertaken in Meadow View area by the Wellies Project (Free of charge).

13/11/23 Speed Indicator Devices and Community Speed Watch

Volunteers are being sought to support the Community Speed Watch Initiative.

14/11/23 Village Defibrillators

Two residents (including one Parish Councillor) have volunteered to be the guardians of the village defibrillators. They will liaise with the First Responder.

15/11/23 Report from Clerk on on-going matters

- Parish Clerk advised that the Groundsman Contract expires in March 2024. This will be publicised locally in order that quotes can be obtained.
- NALC have published the Annual Pay Award for Council Employees which has been circulated.
- Parish Clerk is updating information on the Website for local organisations.
- Environment Agency don't have a report in their records for the Burial Ground,

16/11/23 Footpath 17

It was **RESOLVED** to remove the gate which is in disrepair and not used.

17/11/23 A50 Road Noise

Survey is closing at the end of November. Parish Clerk will put reminder to residents on social media.

18/11/23 Planning Applications

Applications

Doveridge - 22/00938/DCOND - Discharge of conditions of 22/00938/FUL, land east of 3 Old Marston Lane, erection of 18 dwellinghouses. Validated 15th Sept. **Noted.** The Parish Council have raised concerns with DDDC regarding the damage to verges on Marston Lane.

Doveridge - 23/01169/FUL, Creation of access and dropped kerb at Fernlea Derby Road
Doveridge Derbyshire DE6 5JU **Noted** (Received after publication of Agenda)

Decisions

23/00852/FUL – 2 The Cottages Bakers Lane – alterations and extensions to dwelling and erection of detached car port. Granted with conditions 29/9/23. **Noted.**

19/11/23 Street Naming – New Development Marston Lane

It was **RESOLVED** to submit to DDDC “Percy Brindley” as a street name for the new development in memory of Percy Brindley, a long-standing member of the Parish Council and community.

20/11/23 Burial Ground

Minutes for the Burial Ground Committee meeting of 21st September 2023 were noted. Next meeting is 16th November 2023

21/11/23 Biodiversity Actions and Biodiversity/Allotment Project

- As we have broad outline agreement from the Developer at (Dove Manor) we will now approach the landowner regarding a Biodiversity Project at the balance pond area on Derby Road/Bell Lane.
- Advice will be sought by Neighbourhood Plan Working Group about putting our Biodiversity plans into the Neighbourhood plan when it is reviewed in next few months, and to seek advice regarding policies/plans in the DDDC Local Plan so it reflects our Neighbourhood Plan.
- Work has been undertaken by the Pond Group to tidy up the Wildflower Meadow at the Village Pond. A request will be made to DDDC to address the overgrown verges.

22/11/23 Correspondence

- Doveridge School House Trust – to confirm Parish Council representation.
It was **RESOLVED** to appoint a member of the Parish Council to the Trust.
- An e-mail had been received about growth of trees at Meadow View. This will be reviewed and addressed by the Parish Council.

23/11/23 Parish Magazine

Councillor Ewing will collate items for the next publication.

24/11/23 Date of next meeting

Next meeting will be Tuesday 5th December 2023 7.30pm Village Hall Kitchen.

25/11/23 MEETING CLOSE

Meeting Closed 20.50

Doveridge Parish Council Meeting 7th Nov 2023

Payments made to be approved				
Date	Method	Name	Description	Total (inc VAT)
	DD	EDF	Pavillion Electric	£ 34.00
	DD	Currys	Laptop Insurance	£ 15.98
	SO	SD CVS	Payroll Services Oct	£ 775.00

Payments to approve:				
Date	Method	Name	Description	
	BACS	K. Darcy	Expenses	£ 9.99
	BACS	JB Mowing	Groundsman duties	£ 90.00
	BACS	J. Ewing	reimbursement for wasp spray for pavillion	£ 8.50
	BACS	Village Hall	room Hire for November	£14.40
				£ 947.87
Income				
31.10.23	BACS	Nat West	Interest	£13.77
12.10.23	021	J Flower	Summer League Rent 22/23	£245.00
				£ 258.77

2023/2024 BUDGET APPRAISAL @ 3rd NOV 2023

	Set Budget 2023/2024	Actual to date	Variance to Budget	Notes
Environmental				
Mowing	£ 2,000.00	£1,315.50	£84.50	
Footpath Maintenance	£ 1,000.00	£262.50	£387.50	
Burial Grounds	£ 8,000.00	£7,762.84	£7.16	hedgcutting needed - awaitig quotes -(from contingency)?
Grit Filling	£ 200.00	£0.00	£200.00	
Mower Insurance + maintenance	£ 1,500.00	£636.47	£263.53	
Hedge Cutting	£ 600.00	£480.00	£120.00	
Playground	£ 2,000.00	£123.60	£0.00	
Pavilion	£ 600.00	£442.68	£0.32	
Misc Repairs & Vandalism	£ 310.00	£310.00	£0.00	
Village Upkeep/Events	£ 1,590.00	£1,505.75	-£15.75	Spring bus stops cleaning
Village Flowers	£ 1,550.00	£1,546.03	£3.97	
Tree works	£ 2,000.00	£780.00	£20.00	includes tree works reqd before YE
Fencing	£ 3,000.00	£0.00	£3,000.00	
Administration				
Salary	£ 9,500.00	£5,501.34	£0.66	monthly inc to £816- HMRC crdt exps, potential NALC pay award
Administration	£ 4,500.00	£3,262.72	£497.28	see above(£300)
Projects				
Village Improvements (Pond)	£ 6,000.00	£0.00	£6,000.00	
S137 Donations	£ 500.00	£290.00	£10.00	£120 RBL donation November and PTA want £80
Contingencies				
Election Contingency	£ 1,800.00	£1,800.00	£0.00	
General Contingency	£ 5,000.00	£771.00	£4,229.00	
Pavilion	£ 2,000.00	£0.00	£2,000.00	
Planning	£ 1,500.00	£0.00	£1,500.00	
Burial Ground	£ 2,000.00	£0.00	£2,000.00	hedgcutting
	£57,150.00	£26,790.43	£20,008.17	

INCOME	Predicted	Actual	Bank Balance 01.04.23	£22,499.14	
Year End Balance	£ 22,499.14		Outgoings since 01.04	£27,049.76	✓
Precept	£ 28,381.00	£29,203.00	Income since 01.04	£39,016.13	✓
DDDC Reimbu Play field	£ 1,373.00	£0.00		£34,465.51	✓
Reclaim Footpaths	£ 495.00	£0.00			
Solar Farm Rent	£ 2,700.00	£3,453.33	Bank balance 03NOV23	£34,465.51	✓
Other Rent	£ 800.00	£1,135.00			
VAT 2022/2023	£ -	£4,788.75			
Grants	£ -	£200.00			
Reserve Account Interest	£ -	£129.25			
General reimbur	£ -	£106.80			
	£ 56,248.14	£39,016.13			

Minus YE Balance

RECONCILED

Doveridge Parish Council

Bank Reconciliation as 03 NOV 2023

Opening Balance as at 1st April 2023	£22,499.14
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Payments since 01.04.23	£ 27,049.76
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Receipts since 01.04.23	£ 39,016.13
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	<u>£ 34,465.51</u>
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Difference Bank/Budget Appraisal	£0.00
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Bank balance as at 3rd NOV 2023

Natwest Current Account	£ 20,452.10
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Natwest Reserve Account	£ 10,845.41
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Natwest Burials Ground Account	£ 3,168.00
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Total	<u>£34,465.51</u>
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