

Doveridge Parish Council Agenda

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2nd March 2023

To: The Chairman and Members of Doveridge Parish Council

Dear Councillor,

You are summoned to attend the Meeting of Doveridge Parish Council, to be held on **Tuesday 7th March at 7.30pm** in the Village Hall kitchen, Doveridge.

Yours sincerely,

Kate Darcy
Clerk to the Parish Council & Responsible Finance Officer

Agenda

- 1. To receive apologies for absence.**
- 2. Variation of Order of Business.**
- 3. Declaration of Members Interests.**

Please note.

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration of determination or the item)

(b) Where a member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4. Public Speaking**

(a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve the Minutes of the Parish Council held on the 7th February 2023.

6. Chairmans Announcements

7. Finance

Income and payments to 7th March 2023

-To approve the income and payments made to 7th March 2023 and approve all payments made and to be made on attached schedule.

*-An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions **prior** to the Meeting.*

8. Report from Clerk on on-going matters

9. Allotments

-To review allotment arrangements and agreements

10. Annual Health & Safety Inspection of Assets

-To review findings from inspection and agree actions required.

11. Neighbourhood Plan Review

-Update from Working Group

12. Planning Applications

-To consider Planning Applications received since the last meeting and note any decisions made on existing applications

13. Burial Ground

- Transfer of ownership to DPC completed

-To review quotations for Burial Ground Gates

-Formulation of Burial Ground Sub Committee

14. Correspondence

-E mail from residents regarding road surface on Pump Lane

-E mail from residents requesting re location of dog waste bins

15. Pond Project

- To receive update on permissions required

- To consider quotations for viewing platform

16. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

17. To discuss Annual Performance Review and Annual Pay Review for Parish Clerk

18. Parish Magazine

-To agree co-ordinator of items for inclusion in next publication

19. MEETING CLOSE