

# DOVERIDGE PARISH COUNCIL

## MINUTES OF MEETING HELD 4<sup>TH</sup> JULY 2023

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**Present; Cllr Lyon, Cllr Bointon, Cllr Ewing, Cllr Mason, Cllr Jarville, Cllr Allison, Cllr Dews**

**In Attendance; Kate Darcy, Parish Clerk, and members of the public.**

**01/07/23 To receive apologies for absence.**

Apologies accepted from Cllr Wallis, Cllr Buck, and County Councillor Steve Bull

**02/07/23 Variation of Order of Business.**

None

**03/07/23 Declaration of Members Interests.**

Cllr Bointon declared an interest in Agenda item 7 as an Allotment Holder and agenda item 19 as a Governor of the Primary School.

**04/07/23 Public Speaking.**

- Members of the public

A member of the public wished to discuss their planning application. It was agreed that Agenda Item 13 be brought forward.

**13/07/23 – Planning Applications - 23/00602/VCOND**

Resident outlined background for Parish Council – Application Noted.

- Parish Councillors

Cllr Ewing provided an update on St. Cuthberts Gift Weekend.

Cllr Allison asked for an update on Marston Lane Development. District Cllr Bointon advised that the developer had yet to pay 106 monies to DDDC before work could commence at the site.

**05/07/23 To approve the Minutes of the Parish Council held on the 5<sup>th</sup> of June 2023.**

It was **RESOLVED** to approve minutes of the meeting of 5<sup>th</sup> June 2023

**06/07/23 Matters arising from minutes of Annual Parish Meeting of 16<sup>th</sup> May 2023.**

It was **RESOLVED** to approve amendment to minute numbers.

**07/07/23 Chairmans Announcements**

The Chair asked for volunteers to join and co-ordinate the activities of Community Speed Watch. The Chair advised he was liaising with a resident regarding Climate Change and Biodiversity. The Chair requested (and the councillors approved) that Cllr Bointon would stay in meeting and take part in discussions regarding Allotments and School Boundary to share his knowledge with the Parish Council.

### **08/07/23 Finance**

It was **RESOLVED** to approve Income and payments to 4<sup>th</sup> July 2023 as shown on attached schedule and to approve the accounts to 8<sup>th</sup> July 2023

### **09/07/23 Bench Restoration**

It was **RESOLVED** to approve maintenance of bench on Chapel Green with estimated cost of £50 plus VAT and to remove concrete bench from playing field which was beyond repair. A replacement bench will be placed in the field. It was **RESOLVED** to undertake maintenance and repair of the smaller wooden bench with estimated costs of £25 plus VAT.

### **10/07/23 Report from Clerk on on-going matters**

-Village Hall Hire Rates – The Parish Clerk continues to attempt to establish the regular payments.

-Santander Bank A/C – Account Closure request form signed by previous councillors and submitted.

-Pavilion Electric – Manual meter reading submitted reducing credit to £8 from £200. Fixed tariff expires towards end of year, so charges likely to double for next year.

-Sanitation at Village Hall and Pavilion – Both Parish Clerk and Cllr Lyon continue to liaise with provider to get service started.

-Illegal Encampment Policy – Parish Clerk submitted Draft Policy to Parish Council for consideration.

### **11/07/23 Playing Fields**

The Parish Council is Liaising with both Football teams regarding agreements for Playing Fields and potential need for temporary/mobile practice goals posts.

### **12/07/23 A50 Road Noise**

Cllr Allison advised a meeting has been arranged for 22<sup>nd</sup> July with our MP Sarah Dines to continue the conversation about this issue. Members of the Parish Council will attend.

### **14/07/23 Burial Ground**

Installation of new Gates should be completed in next few weeks. Cutting and strimming of grass to maintain the area is being undertaken by groundsman. (Rare Orchids have been protected).

### **15/07/23 Biodiversity and Allotment Project**

Bellway have responded positively to the Parish Council Proposals for a Wildflower/Biodiversity site at the balancing Pond for the Dove Manor Estate

### **16/07/2023 Doveridge Bronze Age Urn**

The Parish Council is in support of the siting of an information board recording the finding of the Bronze Age Urn on the Dove Manor Estate. This will be followed up by the Doveridge Preservation Society. The Parish Clerk has forwarded information to the Preservation Society indicating that Bellway are willing to do this.

### **17/07/23 Policies due for review/ Adoption**

It was **RESOLVED** to update and adopt the Complaints Policy and adopt the NALC Code of Conduct.

**18/07/23 Local Projects Fund**

The Parish Council would consider future application.

**19/07/23 Allotments**

Vacant Plot has been allocated to next resident on the waiting list.

**20/07/23 Correspondence**

- *School Boundary - Meadow View Hedge -letter from Head Teacher – further information is being sought regarding this boundary hedge.*
- *Playing Field fencing disrepair – Repairs will be costed.*
- *Football Practice Goal Posts – Practice Goal Post re-sited*

**21/07/23 Parish Magazine**

Cllr Ewing will collate items for next month.

**22/07/23 MEETING CLOSED 850pm**

Doveridge Parish Council Meeting 4th July 2023

Payments made to be approved			
Date	Method	Name	Description
	DD	EDF	Pavillion Electric
			£ 28.00
	DD	Currys	Laptop Insurance
			£ 7.99
	BACS	M Johnson	Tree Surgeon (£780 plus VAT) work on Derby Road
			£ 936.00
	BACS	Mr C Ewing	Repalcement of Community Noticeboard Cook Lane
			£ 140.00
	SO	SD CVS	Payroll Services
			£ 775.00

Payments to approve:			
Date	Method	Name	Description
	BACS	K. Darcy	Expenses
			£ 9.99
	BACS	JB Mowing	Groundsman duties
			£ 412.50
	BACS	Citron Hygiene	Sanitary Provision for Pavillion - Annual Charge
			£ 251.52
	BACS	Burley & Sons	Lamp post Flowers
			£ 1,546.03
			<b>£4,107.03</b>

Income			
Date	Method	Name	Description
22.5.23	BACS	Nat West	interest
			£ 10.19

## 2023/2024 BUDGET APPRAISAL @ 4th July 2023

	Set Budget 2023/2024	Actual to date	Forecast to Year-end	Total forecast to year end	Variance to Budget	Notes
<b>Environmental</b>						
Mowing	£ 2,000.00	£465.00	£0.00	£465.00	£1,535.00	
Footpath Maintenance	£ 1,000.00	£45.00	£0.00	£45.00	£955.00	
Burial Grounds	£ 8,000.00	£3,481.00	£0.00	£3,481.00	£4,519.00	
Grit Filling	£ 200.00	£0.00	£0.00	£0.00	£200.00	
Mower Insurance + maintenance	£ 1,500.00	£636.47	£0.00	£636.47	£863.53	
Hedge Cutting	£ 600.00	£0.00	£0.00	£0.00	£600.00	
Playground	£ 2,000.00	£123.60	£0.00	£123.60	£1,876.40	
Pavilion	£ 600.00	£56.00	£0.00	£56.00	£544.00	
Misc Repairs & Vandalism	£ 310.00	£140.00	£0.00	£140.00	£170.00	
Village Upkeep/Events	£ 1,340.00	£1,165.63	£0.00	£1,165.63	£174.37	
Village Flowers	£ 1,800.00	£0.00	£0.00	£0.00	£1,800.00	
Tree works	£ 2,000.00	£780.00	£0.00	£780.00	£1,220.00	
Fencing	£ 3,000.00	£0.00	£0.00	£0.00	£3,000.00	
<b>Administration</b>						
Salary	£ 9,500.00	£1,626.34	£0.00	£1,626.34	£7,873.66	
Administration	£ 4,500.00	£3,689.64	£0.00	£3,689.64	£810.36	
<b>Projects</b>						
Village Improvements (Pond)	£ 6,000.00	£0.00	£0.00	£0.00	£6,000.00	
S137 Donations	£ 500.00	£290.00	£0.00	£290.00	£210.00	
<b>Contingencies</b>						
Election Contingency	£ 1,800.00	£0.00	£0.00	£0.00	£1,800.00	
General Contingency	£ 5,000.00	£0.00	£0.00	£0.00	£5,000.00	
Pavilion	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
Planning	£ 1,500.00	£0.00	£0.00	£0.00	£1,500.00	
Burial Ground	£ 2,000.00	£0.00	£0.00	£0.00	£2,000.00	
<b>VAT</b>		<b>£156.00</b>				
	<b>£57,150.00</b>	<b>£12,654.68</b>	<b>£0.00</b>	<b>£12,654.68</b>	<b>£44,495.32</b>	

<b>INCOME</b>	Predicted	Actual	Predicted Y/E Balance
Year End Balance	£ 22,499.14		£ 47,925.86
Precept	£ 28,381.00	£29,203.00	£ -
DDDC Reimbu Play field	£ 1,373.00	£0.00	£ -
Reclaim Footpaths	£ 495.00	£0.00	£ -
Solar Farm Rent	£ 2,700.00	£3,453.33	£ -
Other Rent	£ 800.00	£260.00	£ -
VAT 2022/2023	£ -	£4,788.75	£ -
Grants	£ -	£200.00	£ -
Reserve Account Interest	£ -	£69.52	£ -
General reimburse	£ -	£106.80	£ -
<b>£ 56,248.14</b>	<b>£38,081.40</b>	£ -	

Bank Balance 01.04.23	£22,499.14	
Outgoings since 01.04	£12,654.68	✓
Income since 01.04	£38,081.40	✓
	<b>£47,925.86</b>	✓
<b>Bank balance 04Jul 23</b>	<b>£47,925.86</b>	✓

RECONCILED

Minus YE Balance

#VALUE!



**Doveridge Parish Council**

**Bank Reconciliation as 04 JULY 2023**

<b>Opening Balance as at 1st April 2023</b>	<b>£22,499.14</b>
Payments since 01.04.23	£ 12,654.68
Receipts since 01.04.23	£ 38,081.40
	<b><u>£ 47,925.86</u></b>

Difference Bank/Budget Appraisal                      **£0.00**

**Bank balance as at 4th July 2023**

Natwest Current Account	£ 33,963.68
Natwest Reserve Account	£ 10,794.18
Natwest Burials Ground Account	£ 3,168.00
<b>Total</b>	<b><u>£47,925.86</u></b>