

Doveridge Parish Council Agenda

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29th November 2023

To: The Chairman and Members of Doveridge Parish Council

Dear Councillor,

You are summoned to attend the Meeting of Doveridge Parish Council, to be held on **Tuesday 5th December at 7.30pm** in the Village Hall kitchen, Doveridge.

Yours sincerely,

Kate Darcy

Clerk to the Parish Council & Responsible Finance Officer

Agenda

- 1. To receive apologies for absence.**
- 2. Variation of Order of Business.**
- 3. Declaration of Members Interests.**
 - (a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting in respect of items on the agenda and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration of determination or the item)*
 - (b) Where a member indicates that they have a prejudicial interest declared above but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.*
- 4. Public Speaking**
 - (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.*
 - (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.*
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.*
- 5. To approve the Minutes of the Parish Council held on the 7th November 2023.**
- 6. Chairmans Announcements**

7. Finance

Income and payments to 5th December 2023

- **To approve** the income and payments made to 5th December 2023 and approve all payments made and to be made on attached schedule.
- **To approve** Accounts: Monthly Budget appraisal and Bank Reconciliation
- An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions **prior** to the Meeting.
- **To approve** movement of monies between budget lines as shown on Budget Appraisal

8. Budget 2024-25

- To consider proposed budget for 2024-25 and setting of Precept

9. School House Trust

- Verbal Update

10. Local Project fund

- To consider application

11. Report from Clerk on on-going matters

12. Village Xmas Tree

- To consider purchase of Parish Council Xmas Tree.

13. Planning Applications

- To consider Planning Applications received since the last meeting and note any decisions made on existing applications. Any applications received after publication of agenda will be added and considered.

Applications

- T/23/00219/TPO – Application for Tree Works- Wesley Close Doveridge (deadline 7th December
- 23/01212/FUL – 17 Park Crescent Doveridge – Alterations and Extension (Deadline 18th December)

14. Burial Ground

- Verbal update

15. Correspondence

- E mail – complaint made to Parish Council

16. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

17. NALC pay Award for local council employees.

- To consider pay award.
- To approve amendment of Standing Order if required and payment of any fees due for backpay.

18. Parish Magazine

- To agree co-ordinator of items for inclusion in next publication

19. Date of next meeting

20. MEETING CLOSE

