

# Doveridge Parish Council Agenda

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Kate Darcy, Clerk and Responsible Finance Officer  
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3<sup>rd</sup> January 2024

**To: The Chairman and Members of Doveridge Parish Council**

Dear Councillor,

You are summoned to attend the Meeting of Doveridge Parish Council, to be held on **Tuesday 9<sup>th</sup> January at 7.30pm** in the Village Hall kitchen, Doveridge.

Yours sincerely,

*Kate Darcy*

**Clerk to the Parish Council & Responsible Finance Officer**

## Agenda

- 1. To receive apologies for absence.**
- 2. Variation of Order of Business.**
- 3. Declaration of Members Interests.**
  - (a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting in respect of items on the agenda and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration of determination or the item)*
  - (b) Where a member indicates that they have a prejudicial interest declared above but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.*
- 4. Public Speaking**
  - (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.*
  - (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.*
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.*
- 5. To approve the Minutes of the Parish Council held on the 5<sup>th</sup> December 2023.**
- 6. Chairmans Announcements**

## **7. Finance**

### **Income and payments to 9<sup>th</sup> January 2023**

*-To approve the income and payments made and to be made to 9<sup>th</sup> January 2024*

*-To approve Accounts: Monthly Budget appraisal and Bank Reconciliation to 9<sup>th</sup> January 2024*

*-An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions **prior** to the Meeting.*

*- To approve any recommended movement of monies between budget lines as shown on Budget Appraisal*

## **8. Report from Clerk on on-going matters**

## **9. Planning Applications**

*-To consider Planning Applications received since the last meeting and note any decisions made on existing applications. Any applications received after publication of agenda will be added and considered.*

*Applications*

*T/23/00232/TPO – application for Tree Works, Ashlea, Chapel Green, Doveride.*

## **10. Funding Applications**

- *County Council Membership Leadership Scheme -To consider application for funding.*
- *Local Project Fund – Verbal Update*
- *Community Resilience Fund – Verbal Update*

## **11. Neighbourhood Plan**

*-To review contact details on website and consider formation of new group to review local plan.*

## **12. Burial Ground**

*-Verbal update and to note minutes from Burial Ground Meetings*

## **13. Groundsman's Contract**

*-to agree selection process for applicants*

## **14. Correspondence**

*-E mail – from Scout Group regarding use of Pavilion and Storage on Playing Field*

*-E Mail re culvert in Pickleys lane – (passed to DCC Highways)*

## **15. Parish Magazine**

*-To agree co-ordinator of items for inclusion in next publication*

## **16. Date of next meeting**

## **17. Meeting Close**