

# Doveridge Parish Council

## Minutes of Meeting 6<sup>th</sup> February 2024

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**Present;** Cllr Lyon, Cllr Bointon, Cllr Mason, Cllr Buck, Cllr Jarville, Cllr Allison, Cllr Wallis

**In Attendance;** Kate Darcy, Parish Clerk, District Councillor J Bointon

### **01/02/24 To receive apologies for absence.**

Apologies received from Cllr Ewing, Cllr Dews, County Cllr S Bull

### **02/02/24 Variation of Order of Business.**

Cllr Lyons noted that agenda item 21 under correspondence is regarding Scout Group use of Burial Ground for activities not storage.

### **03/02/24 Declaration of Members Interests.**

Cllr Bointon declared an interest in agenda items 10,12,14, and 19.

### **04/02/24 Public Speaking**

Cllr Alison mentioned the difficulty with construction workers parking on Marston Lane. District Cllr Bointon advised that a meeting had been held with the Developers, residents, and members of the Parish Council and DDDC planning department. All concerns raised and discussed will be sent in a formal letter to DDDC planning Department.

### **05/02/24 To approve the Minutes of the Parish Council held on the 9<sup>th</sup> of January 2024.**

It was **RESOLVED** to approve the minutes of the meeting of 9<sup>th</sup> January 2024

### **06/02/24 Chairmans Announcements**

None

### **07/02/24 Finance**

#### **Income and payments to 31<sup>st</sup> January 2024**

It was **RESOLVED** to approve the income and payments made and to be made to 6<sup>th</sup> February 2024. Cllr Bointon abstained.

It was **RESOLVED** To approve the Accounts to 31<sup>st</sup> January 2024: (Monthly Budget appraisal and Bank Reconciliation).

### **08/02/24 Report from Parish Clerk on on-going matters**

- Hedge Trimming at Burial Ground – still awaiting quotes. It was **RESOLVED** to authorise Groundsman/Clerk to seek quote and authorise work up to the maximum in budget (£230) to get work completed before 1<sup>st</sup> March when birds start nesting.
- Pavilion Electric – New supplier will start 15<sup>th</sup> February 2024.
- Gov.uk Websites – Cabinet Office is urging Parish Councils to move to a Gov.Uk website and have Gov.Uk e mail addresses. Parish Clerk will investigate.
- Awaiting completion of fire risk assessment at Pavilion
- DALC January Newsletter forwarded to all Councillors.
- Internal Audit Planned 15<sup>th</sup> April 2024
- The Parish Clerk highlighted 80<sup>th</sup> Anniversary of D Day on 6<sup>th</sup> June.
- Due to issues with laptop, a replacement may be needed soon – Parish Clerk will investigate cost of replacement.

### **09/02/24 Complaints Policy**

It was **RESOLVED** that the Complaints Policy be updated.

### **10/02/24 Allotments**

It was **RESOLVED** that the Allotment Agreement remain in place for all Allotment holders and that rents would remain the same as 2023/4.

### **11/02/24 Lamppost Flower Display for 2024**

It was **RESOLVED** to install 12 Flower Displays in 2024 and to accept Quotations for x12 Lamppost tests (£285.72) and Flower Displays (£2035.78) An additional £500 is available as a grant from the District Council Local Project Fund. Total cost will be slightly over the budgeted amount, it was **RESOLVED** to approve this, with excess available in Village Upkeep. Parish Clerk will finalise locations, apply for load testing, and licences and order displays.

### **12/02/2024 Playground Maintenance**

It was **RESOLVED** that quote for Playground Maintenance be approved, (£2823 plus VAT) in line with on-going Maintenance Plan, though works will be completed in next financial year so that budgets can be amalgamated. Funding will be sought for further equipment replacement/maintenance and resurfacing.

### **13/02/24 Village Defibrillators**

It was **RESOLVED** to approve the purchase of a new heater for the Village Hall Defibrillator at a cost of £75 plus VAT.

### **14/02/2024 Planning Applications**

*Applications.*

Application for Tree Works T/24/00011/TPO -Brocksford Hall Derby Road- reduce Horse Chestnut - Noted.

### **15/02/2024 East Midlands Airport – future of aerospace consultation.**

Following attendance at a recent webinar it was **RESOLVED** that no further action is required.

### **16/02/2024 Funding Applications**

-Community Resilience Fund – application is being progressed.

-DCC Members Leadership fund – £300 has been granted which will be used for the Biodiversity Project at the balance pond on Derby Road.

-Community and Environmental Grants – Veolia Environmental Trust – no further action as we may not be eligible for this funding.

### **17/02/24 Burial Ground**

Burial Ground Meetings minutes were noted and approved.

It was **RESOLVED** to approval quote for update of website to include Burial Ground (£40)

It was **RESOLVED** to approve Proposed fee Structure for burials and Burial Ground Regulations

### **18/02/24 Exclusion of the Press and Public**

Cllr Bointon left the room.

### **19/02/24 Groundsman's Contract**

Applications were reviewed and it was **RESOLVED** that the contract be awarded to JB Mowing.

Cllr Bointon returned to the meeting.

**20/02/24 Citizen of the Year**

Nominations were considered and award agreed. It was **RESOLVED** that no serving member or officer of the Parish Council will be eligible for Citizen of the Year Awards.

**21/02/24 Correspondence**

-E mail re litter picking on Doveridge/Sudbury Border – members of the Parish Council agreed to undertake a litter pick in this area.

-E mail – request from Scout Group re use of paddock at bottom of Burial Ground. This was discussed, and further discussions will be held with the Scout Group.

**22/02/24 Parish Magazine**

A co-ordinator of items for inclusion in next publication was agreed.

**23/02/24 Date of next meeting**

Next meeting is 12<sup>th</sup> March 2024

**24/02/24 Meeting Close**

Meeting Closed at 21.05