

Doveridge Parish Council Agenda

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30th April 2024

To: The Chairman and Members of Doveridge Parish Council

Dear Councillor,

You are summoned to attend the Annual Parish Council Meeting to be held on **Tuesday 7th May at 7pm** in the Village Hall kitchen, Doveridge.

Yours sincerely,

Kate Darcy
Clerk to the Parish Council & Responsible Finance Officer

Agenda

- 1. Election of Chair**
- 2. Election of Vice Chair**
- 3. Declarations of office/Acceptance of Office**
- 4. To receive apologies for absence.**
- 5. Variation of Order of Business.**
- 6. Declaration of Members Interests.**

Please note.

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting in respect of items on the agenda and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration of determination or the item)

(b) Where a member indicates that they have a prejudicial interest declared above but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.
- 7. Public Speaking**

(a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest who wish to make representations or give evidence shall do so at this stage.

8. To approve the Minutes of the Parish Council held on the 2nd April 2024

9. Chairmans Announcements

10. To Review/Election of Members to sit on Parish Council Working Groups/Committees and to Review Terms of Reference & Delegation of Authority of Committees if required.

-Burial Ground Committee

11. To Review/Election of Members on Outside Bodies/Liaison

*-Village Hall
-Football Clubs
-Tennis Club*

12. Review/Adoption of Doveridge Parish Council Standing Orders

13. Review/Adoption of Financial Doveridge Parish Council Financial Regulations

14. Review of other Policies – (if required)

15. Review of Assets held by Parish Council

16. Renewal of Parish Council Insurance

17. Parish Council Meeting dates 2024-25

Meetings will be planned for first Tuesday of the month at 7.30pm, unless otherwise advised. (No meeting in August).

18. Finance

a) Income and payments to 7th May 2024

*To approve the income and payments made and to be made to 7th May 2024
To confirm and agree Year End Accounts to 31st March 2024 and Budget Appraisal and Bank Reconciliation to 31st March 2024.
Please contact the Clerk if you have any questions **prior** to the Meeting.*

b) Authorisation of signatories (to review bank signatories)

19. To approve annual internal audit for 2023-2024 and sign off.

20. To Approve appointment of internal auditors for 2024-2025

21. Playing Field

*- Pavilion -To review quotation for replacement fire Door
- To review agreement with football club regarding community goal posts being provided by DJFC*

22. NFU Insurance for Mower

-To review cover arrangements and complaint submitted.

23. Report from the Clerk on on-going matters.

24. Community Resilience Grant – Verbal Update

25. Planning Applications

To consider Planning Applications received since the last meeting and note any decisions made on existing applications. Any consultations received after agenda is issued may be added at meeting.

Applications

24/00308/FUL – Cavendish Lodge Derby Rd

Single storey side extension to museum building for S Foster. The roof is proposed to be green sheet cladding (existing is grey sheet cladding) and the walls are proposed to be green and grey profiled sheet cladding, as the existing building. The contents of the building and extension are not for public viewing, they are for family and friends to view.

24/00303/FUL - 1 Lake Side Park Crescent

Rear single storey extension and alterations. Matching brickwork is proposed for the walls, the roof is to be flat with a sky light to provide light.

24/00345/FUL 11 High Street Doveridge Derbyshire DE6 5NA Andrew Ecclestone First floor side extension, removal of balcony and installation of sloping roof on the front elevation

Decisions

23/00259/FUL Steve Foster Crane Hire Units 1 To 3 Derby Road Doveridge -Erection of rear covered storage area - Granted.

26. Correspondence

- *Letter from resident – regarding planning application*
- *Request from Gardening Club for grant for flowers at entrance to village.*

27. Parish Magazine

-to agree co-ordinator of next article

28. MEETING CLOSE